

**Brownsburg Metropolitan
Police Department**

Michael E. Dove
Chief of Police
F.B.I.N.A 223



31 North Green Street
Brownsburg, IN 46112-1235

Board of Police Commissioners

Allan Bolante
Ray Kotarski
Stan Comer
Donald Spencer
Terry Smith

Attorney
Jayson Marksberry

BROWNSBURG POLICE COMMISSION MINUTES

These are the Minutes of the regularly scheduled meeting of the Brownsburg Police Commission held at the Brownsburg Town Hall on August 12, 2014 at 6:00 p.m.

MEMBERS PRESENT: Ray Kotarski, Stan Comer, Allan Bolante, Terry Smith and Don Spencer

ALSO PRESENT: Chief Michael Dove, Major Joe Grimes, Major Pat Bullock, Attorney Jayson Marksberry and Secretary Kellie Stewart

The Pledge of Allegiance was given.

Allan Bolante made a motion to approve the August 12, 2014 Agenda. Don Spencer seconded the motion. There was no discussion. Motion carried.

Allan Bolante made a motion to approve the regular scheduled meeting minutes dated July 8, 2014. Terry Smith seconded the motion. Don Spencer abstained from the vote due to not being in attendance. There was no further discussion. Motion carried.

Stan Comer made a motion to approve the Executive Session meeting minutes dated July 8, 2014. Allan Bolante seconded the motion. Don Spencer abstained from the vote due to not being in attendance. There was no further discussion. Motion carried.

Terry Smith made a motion to approve the Budgetary Expense Report dated August 1, 2014. Don Spencer seconded the motion. There was no further discussion. Motion carried.

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OLD BUSINESS
CHIEF OF POLICE

Chief discussed Night Out Against Crime results. This year was another successful year with a large crowd in attendance. The format and layout of the event was different this year and went over well. The Chief thanked the department for their participation and thanked the civilian staff that worked hard to put it together. Chief stated that Letters of Appreciation were presented to Dave Albertson, Belinda Sharkey, Angela Seymour and Debbie Umbanhowar for their work. The Chief also expressed his gratitude to civilian staff members, Chris Winger, Kim Shupert and Kellie Stewart. Letters of Commendation were presented to the three. The Committee members have already conducted an after action meeting and changes have been made for 2015.

Ray Kotarski commented and thanked the work that was done by the civilian staff.

Allan Bolante asked the Chief if anyone had called the office regarding tips on any drug activity in Brownsburg.

Chief stated not at this time. However, it is an open invitation for people to contact the department confidentially. The Chief said the department continues to work with UDTF, IMPD and the Prosecutor's office and is also in a great partnership with the DEA regarding drug activity and they will be represented at the next Town Council meeting. Chief stated that former BPD officer, Special Agent John Grindean, was in attendance at Night Out Against Crime. Special Agent Grindean is in charge of all diversion programs involving prescription drug fraud, spice cases. Grindean was given an outline of what the Chief's plan of action against narcotics in Brownsburg.

Don Spencer asked if the open invitation applies to a heroin user.

Chief Dove said this is open to those people as well. There are avenues for them to take advantage of to get the help they need.

Major Grimes informed the group that educating the public is important. Sgt. Fleck is teaching drug education in the schools in addition to the Crime Watch Groups.

Chief Dove announced that Reserve Officer Glossop has been released for solo patrol. Chief stated this is an accomplishment that is worthy of recognition. This is an unpaid position with the department. Chief stated this will be another officer to help with patrol and special events.

Officer Glossop thanked the department for allowing him to live his dream. Glossop has law enforcement members in his family.

Major Bullock recognized Town Personnel for their hard work and assistance this summer during events. Nick Xinopoulos from the Lions Club and Reserve Officer Wilson and Glossop presented gift cards to Chris Myers with the Parks Department and Matt Griner with the Street Department.

Mr. Xinopoulos also presented an award, The Community Service Award, from the Lions Club. Mr. Xinopoulos stated he is very proud to be part of the Brownsburg Community and has been the Chairman of the 4th of July parade. Mr. Xinopoulos said he has worked with Major Bullock and is very impressed with his hard work and dedication.

Chief Dove stated the proposed Race Hauler Parade has been cancelled for August.

Major Grimes updated on the Commission that the department was just notified by the HCCC that the County Commissioners and County Council has approved the process for the funding of the Communication Center upgrade project. This will also include two additional towers.

Allan Bolante asked if this would address the dead zones.

Major Grimes stated it would.

Chief Dove said he spoke to Fire Territory, Chief Brown and he is very happy about the progress.

OLD BUSINESS
COMMISSION

Nothing to report

NEW BUSINESS
CHIEF OF POLICE

Chief Dove informed the Commission of the most recent ILEA grads to join the department. Officer Joe Steward and Officer David Shedrow graduated in July. Officer Steward graduated at the top of the class academically. Chief Dove and Major Grimes attended the ceremony. Chief Dove stated that after talking to instructors he was informed they were impressed with the two officers from Brownsburg.

Chief reminded the group of the upcoming US Nationals that will be taking place over Labor Day weekend. Chief stated Major Bullock and Captain Pyatt are in charge of this event and have met with representatives from the track. The Chief stated he would like for the Commissioner to try and attend one of the days to see how the Command Center is conducted. Chief stated there will be over 70 officers inside the track including Indiana State Police.

Chief said the department is in constant training on the "What If" situations. Chief stated last Monday Major Bullock participated in Plainfield in an Active Shooter Practical. Major participated with Plainfield PD, Emergency Management and Fire Personnel.

Chief Dove stated the sally port floor had deteriorated due to vehicle traffic and snow removal equipment. The floor was repainted and looks nice.

Chief informed the Commissioners of issues in the south parking lot. There have been two incidents involving cars driving through and the Sheriff Departments vehicles. Currently the west entrance has been closed off.

NEW BUSINESS COMMISSION

Chief requested the approval of revised policy 01.11.01 Extra Duty or Off-Duty Employment. The amended version reads: Town-owned vehicles or equipment may not be used for extra-duty or off-duty employment outside of the Hendricks County, including use as transportation to and from: with the exception to professional sporting events located at the two major (NFL and NBA) venue in Indianapolis. This exception does not apply to concerts or other non-sporting events held at these locations.

The Chief gave an example of a time when the department's assistance was needed during the hosting of the Super Bowl.

Stan Comer made a motion to approve the requested revision of policy 01.11.01. Allan Bolante seconded the motions. Motion carried.

Don Spencer asked Chief if there was another sporting event at the facility other than professional games would they be able to work it.

Chief stated he would review all requests.

Allan Bolante read the description given for Officer of the Quarter from the Operations Division; this officer has a positive attitude, he has worked hard in the FTO program, and he has worked three different shifts recently to put the department's needs first. The nomination was written by Captain Pyatt for the Operations Division Officer of the Quarter, Officer Grant Anderson.

Allan Bolante went on to read the nomination for Support Staff Officer of the Quarter; "On June the 10th a baby was admitted to Riley Hospital with cranial damage from abuse. This case was worked by the

Detective and had the end result of a confession by the father of the child.” This nomination was submitted by Captain Barrett, the Detective receiving this award is Detective Cpl. Jacque Bass.

Stan Comer asked the Chief about the current situation on “Spice” in Brownsburg.

Chief stated that we do not hear about as much now. While talking to Special Agent Grindean he informed the Chief that it is still a problem in the surrounding areas.

MAJORS' REPORTS

Allan Bolante asked Major Bullock a question regarding the Reserve Division becoming a Non-for-Profit organization. Major stated that Sgt. Kiritschenko recently met with the department's attorney, Jayson Marksberry, regarding the status.

Mr. Marksberry stated that he is in the process of meeting with an accountant to receive legal advice on the proper way to set the Reserve Division up as a Non- for – profit organization. Mr. Marksberry said as soon as he has more information he will present it to the Commissioners.

Allan Bolante stated he would like to be involved in any future meetings.

PUBLIC SERVICE ACTIVITY REPORT

Chief spoke regarding the report presented by Sgt. Fleck. Chief stated that he is very happy with Sgt. Fleck's participation in the Community.

MISCELLANEOUS CORRESPONDENCE

Chief informed the Commissioners that the American Legion Riders presented a \$100 check to the department as a part of their appreciation for all the help they have received from the BPD Motorcycle Unit with escorts.

ATTORNEY

There were no comments.

FLOOR

Nick Xinopoulos from the Lions Club stated he would like additional information regarding the fundraiser the Reserve Division is working on.

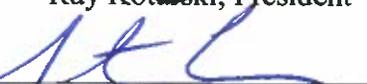
Don Spencer informed the group that as soon as he knows anything regarding the adoption of the 2015 Budget he will share that information with Executive Staff and the Commission.

Ray Kotarski adjourned the meeting at 7:03PM

THESE MINUTES SO APPROVED THIS SEPTEMBER 9, 2014



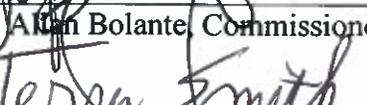
Ray Kotarski, President



Stan Comer, Vice President



Allen Bolante, Commissioner



Terry Smith, Commissioner



Don Spencer, Commissioner

ATTESTED:



Kellie Stewart, Secretary