

**Brownsburg Metropolitan
Police Department**

Michael E. Dove
Chief of Police
F.B.I.N.A 223



31 North Green Street
Brownsburg, IN 46112-1235

Board of Police Commissioners

Allan Bolante
Ray Kotarski
Stan Comer
Donald Spencer
Terry Smith

Attorney
Jayson Marksberry

BROWNSBURG POLICE COMMISSION MINUTES

These are the Minutes of the regularly scheduled meeting of the Brownsburg Police Commission held at the Brownsburg Town Hall on November 18, 2014 at 6:00 p.m.

MEMBERS PRESENT: Ray Kotarski, Stan Comer and Allan Bolante

ALSO PRESENT: Chief Michael Dove, Major Joe Grimes, Major Pat Bullock, Attorney Jayson Marksberry and Secretary Kellie Stewart

ABSENT: Don Spencer and Terry Smith

The Pledge of Allegiance was given.

Roll Call was taken. A quorum was determined.

Allan Bolante made a motion to approve the agenda for November 18, 2014. Stan Comer seconded the motion. There was no further discussion. Motion carried.

Stan Comer made a motion to approve the regular scheduled meeting minutes dated October 14, 2014. Allan Bolante seconded the motion. There was no further discussion. Motion carried.

Allan Bolante made a motion to approve the Executive Session meeting minutes for November 10, 2014 as submitted. Stan Comer seconded the motion. There was no further discussion. Motion carried.

Stan Comer made a motion to approve the submitted Budgetary Expense Report dated November 1, 2014. Allan Bolante seconded the motion. There was no further discussion. Motion carried.

www.brownsburgpolice.org



November 18, 2014

OLD BUSINESS
CHIEF OF POLICE

Chief Dove updated the Commission on the recruitment process. The open application ran for three weeks. During the three weeks the department received 357 pre-applications. After running disqualifiers we are now down to 303 eligible applicants. Agility and written testing is scheduled for later this month.

Ray Kotarski and Allan Bolante offered to help with testing day.

Chief Dove requested approval of the proposed promotional process. This promotional process is for Corporal and Sergeant. Chief stated it is per policy that the Commission approves the process before implementing it.

Allan Bolante asked if there were openings for these ranks. Chief said yes and they are budgeted for one Sergeant and two Corporals.

Allan Bolante made a motion to approve the process as presented. Stan Comer seconded the motion. There was no further discussion. Motion carried.

Chief Dove informed the Commission of the results of the Haunted Police Station. Chief stated that there were over 1400 people that visited the station on Halloween. The Chief thanked everyone involved.

Chief updated the Commission on the current hiring process. Cory Hill has passed everything and will be sworn in on December 1, 2014. A pension board meeting has to be scheduled to approve George Glossop. Once he is approved his swearing in will be conducted.

Ray Kotarski asked if adding Glossop will make the number of officers 43. Major Grimes stated that will make 42. Chief stated that the Town has approved the hiring of additional officers for 2015.

Chief Dove informed the Commission that CSI Stewart has completed her training at the Academy and is now certified. Chief stated he is very proud to have this position implanted in the department. Chief stated he is very proud of CSI Stewart for completing this difficult class.

Chief Dove stated that Congressman Todd Rokita visited the police department recently. The Congressman was given a tour of the facilities and met with Executive Staff. Chief Dove informed Congressman Rokita of the department's accomplishments and future. Congressman Rokita stated he was not aware of the Training Facility the department has and was very impressed.

Allan Bolante read a letter of appreciation from Congressman Rokita thanking the Chief for the visit and discussion they shared.

OLD BUSINESS
COMMISSION

Nothing to report

NEW BUSINESS
CHIEF OF POLICE

Corporal Wilson gave a report on the Reserve Division activity. Cp. Wilson updated the Commission on the recent fundraiser the Reserve hosted, the 5 0 5K. This event was a first and had 40 participants. The event was held in front of the Town Hall and was held in conjunction with the Pumpkin Smash Bash. Cpl. Wilson stated they were able to raise \$5500 after expenses. Cpl. Wilson thanked the Chief, Executive Staff, Jayson Marksberry and the Commissioners for their support of their first big event. Cpl. Wilson wished Reserve Officers Hill and Glossop who have been hired on full time.

Ray Kotarski thanked Cpl. Wilson for all their hard work.

Stan Comer asked Cpl. Wilson what they were going to do with the funds. Cpl. Wilson stated that some of the money will go towards the Backpack program and would like to expand and help with the Salvation Army program. Cpl. Wilson said they will continue to discuss future plans.

Chief Dove informed the Commission of the recent resignation of Joshua Laker. Chief requested the approval of the Commission regarding the resignation. Stan Comer made a motion to accept the resignation of Joshua Laker. Allan Bolante seconded the motion. There was no discussion. Motion carried.

Chief Dove stated the Christmas Parade, "Christmas Under the Stars", will be held Saturday, December 6, 2014 beginning at 6:00PM. The parade will start on Stadium and end at Town Hall with activities at the Town Hall.

Chief informed the Commission of the department Christmas party will be Saturday, December 13. Invitations will be sent out.

NEW BUSINESS
COMMISSION

Nothing to report.

MAJORS' REPORTS

There were no comments.

PUBLIC SERVICE ACTIVITY REPORT

Ray Kotarski read over the submitted report.

MISCELLANEOUS CORRESPONDENCE

Chief Dove stated the department received a two letters from high school students thanking the department for their service.

Ray Kotarski read a letter Sgt. Watts received from Safariland. Safariland conducted a training course for the department's ERT division. The letter expressed their experience as rewarding. They were impressed with the ERT unit on their professional and personal level. It was also stated in the letter that "you should be commended for your efforts to demand excellence and train your Team to the level of expertise that it has reached".

ATTORNEY

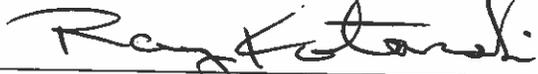
Jayson Marksberry updated the Commission on an issue he has been working on for the Reserve Division. Mr. Marksberry stated that he met with Town members regarding how to handle some of the Reserve Division funds. The meeting was successful and from an accounting standpoint and the State Board of Accounts everything will be handled accordingly. Mr. Marksberry thanked Cpl. Chad Wilson and Chris Wingle for all of their help and input when meeting with the Town members. Mr. Marksberry also thanked Chief Dove, Major Grimes and Major Bullock as well as Sgt. Kiritschenko for all of their help; it was a big team effort.

FLOOR

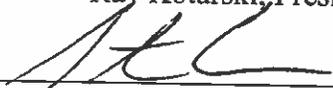
Major Bullock added there was such a large turnout for the Haunted Police Station that we ran out of candy. Major stated that maybe next year the Reserve Division could contribute to the candy purchasing.

Ray Kotarski adjourned the meeting at 6:38PM

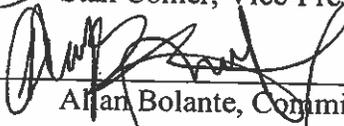
THESE MINUTES SO APPROVED THIS DECEMBER 9, 2014.



Ray Kotarski, President



Stan Comer, Vice-President



Allan Bolante, Commissioner

Abstained

Terry Smith, Commissioner

Abstained

Don Spencer, Commissioner

ATTESTED:



Kellie Stewart, Secretary