

TOWN OF Brownsburg

Official Town Newsletter for the Citizens of Brownsburg

Spring 2015

From the Town Manager's Office



Grant Kleinhenz
@BrownsburgTM

Last year, the Town of Brownsburg ramped up economic development efforts with the "Innovation Zone" marketing campaign targeting high tech companies and hiring an economic development director.

We hope you've noticed some of the recent industrial and commercial growth that is so important to increasing assessed value and reducing the tax burden on residential property taxpayers.

The Town issued 40 commercial building and remodel permits in 2014 for a total valuation of nearly \$20 million. With the help of economic development incentives like lease assistance, low-interest loans and tax abatements, nearly 400 Brownsburg jobs were created or retained in 2014. The average salary of new jobs created is more than \$50,000.

Companies including Badger Daylighting, Cornerstone Flooring, Competition Suspension, and Tooth Bank made real estate and personal property investments totaling nearly \$42 million. That number was just \$5.7 million in 2013.

There are a number of anticipated projects in various stages of the development process. The Hoosier Athletic Center is voluntarily annexing into the Town and Grandview Pharmacy recently relocated and expanded its operations here. Don Schumacher Racing is expanding; Lauth will build another distribution center in Eaglepoint; and Crew Car Wash, McAlister's Deli, and Mattress Firm are expected to be new Brownsburg businesses this year.

Want to know more? You can attend the Economic Development Commission and Advisory Plan Commission meetings to hear what projects are being considered. Agendas are published in advance on the website, www.brownsburg.org, so you can see what your local officials are talking about. Live video is streamed on the website during the meeting and archived to the website, as well.

And, of course, follow me @BrownsburgTM, Greg Anderson @BuildBrownsburg, and @BrownsburgIN on Twitter or like [Facebook.com/TownofBrownsburg](https://www.facebook.com/TownofBrownsburg) and subscribe to our monthly e-news so you'll always be in the know!

Town Council Appoints New Officials to Boards & Commissions

Brownsburg Town Council elected Don Spencer as council president and new member Glenn Nulty will serve as vice-president for 2015. Spencer continues to serve on the Brownsburg Police Commission. Nulty will represent the council on the Fire Territory executive board and is completing his term as an Advisory Plan Commission member. He will be the council liaison to the Hendricks County Economic Development Partnership.

New council member Dennis Dawes was appointed to represent Town Council on the Hendricks County Solid Waste District board and the Hendricks County Central Dispatch. Dawes and Rob Kendall were named Town Council representatives on the Redevelopment Commission.

Matt Browning and Richard Holmes will be new faces on the RDC with reappointment Joy Vrabec. *Cont. on page 3*

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Planning & Building Renamed Department of Development Services

Property owners and contractors who do business with the Town of Brownsburg will notice a name change for the planning and building departments. In order to better indicate the services provided, planning and building is now the Department of Development Services.

The name change primarily reflects an internal reorganization of duties and responsibilities. Customers with home improvements or commercial and industrial projects will continue to interact with the staff for:

- inspection services of structures and infrastructure;
- development services such as permits, zoning, compliance, Plan Commission and Board of Zoning Appeals cases;
- land record services such as GIS, permit and case information management; and
- long-range planning services including ordinance review/revisions and special projects.

Todd Barker was named Director of Development Services. The department remains located on the first floor of Town Hall, 61 N. Green Street.

Find it on the website, www.brownsburg.org, under Departments/Development Services. The phone number remains the same, 317-852-1128, and the email address is DevelopmentServices@Brownsburg.org.

ATTENTION

Homeowners Associations!

Town of Brownsburg staff members are available to talk about Town ordinances, stormwater guidelines, and projects of interest to your neighborhood's residents. Call 858-6029 for details.

Code Enforcement Gets Part-time Staff Member

In the summer of 2014, the Town hired a staff person dedicated to code enforcement. Prior to this position, code enforcement fell on several staff positions whose primary focus was not code enforcement.

An effective code enforcement program requires dedicated staff focused primarily on consistent community reviews and the follow-up of potential violation issues. The Town titled this position Compliance Coordinator, as the goal for this position is to assist property owners in understanding the regulations in place and encouraging them to comply; not to simply impose fines for being out of compliance.

Having dedicated staff encouraging compliance with the adopted regulations of the Town, program will help to preserve the physical and aesthetic characteristics of our community and help ensure all businesses have an equal opportunity to operate in Brownsburg. By enforcing the adopted regulations, the Town is helping to maintain quality neighborhoods by preserving the health, safety and general welfare of the community.

Like any new process, this one is not perfect. Compliance with the adopted regulations is the primary goal, and education is the key to reaching that goal. Although more than 90 percent of the cases in the first six months of the program were resolved through voluntary compliance, feedback from property owners indicates that the compliance coordinator's initial contact with them did not correspond with the goal to educate the public on compliance matters.

That feedback has been used to revise the process for initial contact, whether in person or by written notice, to coincide with the compliance goals and objectives. However, as with all code enforcement programs there will be times when the Town must use the legal process afforded it to achieve compliance with the adopted regulations.

Property owners can positively affect your property and the community by adhering to the Town regulations; keeping your property well maintained and reporting those who do not. Working together, we can help ensure Brownsburg remains a desirable place to live, work and play.

To report a potential violation, please contact Gretchen Lough at 317-852-1128 or email glough@brownsburg.org. When reporting a potential violation please be prepared to provide detailed information, including:

- The property address of the issue
- A description of the issue
- Your name and phone number

CONNECT WITH US!



Town of Brownsburg



@BrownsburgIN

2015 Boards and Commissions, *Cont. from page 1*

Joe Dunbar was reappointed to the Economic Development Commission with new appointment Derek Clinton.

John (JD) Nesbitt is the new appointment to the Advisory Plan Commission with reappointments Brett Scowden and Jack Swalley. Michael Arnould and Bronson Troyer were appointed to the Board of Zoning Appeals.

Lindsey Jackson was appointed and Jennifer T. Morris reappointed to the Park Board. Terry Smith was reappointed to the Police Commission.

The Brownsburg Improvement Committee will be composed of EDC member Derek Clinton, RDC member Matt Browning, Plan Commission member JD Nesbitt, councilman and engineer Don Spencer, and resident Michelle Artmeier.

Town Council and Brownsburg boards and commissions meetings are held regularly at Town Hall, 61 N. Green Street, and are open to the public. Live video of the meetings is streamed on the internet and archived on the website.

Brownsburg Rotary Honors Town Employee of the Year and 25+ Years of Service

Wastewater Treatment Plant Field Supervisor Shawn Pabst was named the Town of Brownsburg's 2015 Employee of the Year at an awards luncheon hosted by the Brownsburg Rotary Club. Employee of the year candidates are nominated by their peers.

Pabst's nominations included high praise for his many improvements to the wastewater department's processes and procedures. New work order logs, system investigation files, a video database, and more organized equipment storage established by Pabst not only saves the Town time and money but improves the level of customer service his department can provide to residents.



Shawn Pabst

Nominations stated that Pabst brings a high level of skill to the wastewater department. He shares his knowledge with co-workers to help raise their job performance and improve the overall infrastructure operations. Pabst's co-workers admire his courteous approach to dealing with customer issues and his rapport with other Town departments. Pabst compiled the Town of Brownsburg's winning nomination for the Indiana Water Environment Association's 2014 collection system award.

Also recognized for their many years of service to the Town were: Clerk-Treasurer Jeanette Brickler, 27 years; Water Department Superintendent Mike Good, 25 years; Street Department Superintendent Jim Waggoner, 27 years; and Brownsburg Parks Grounds Superintendent Andy Wilson, 25 years.

Capital Projects Improve Local Roads and Utilities

Ronald Reagan Parkway:

Construction of the 1.7-mile section of Ronald Reagan Parkway from CR 300N to US 136 is expected to begin in August. Construction costs total just more than \$20.2 million, half of which is funded by the Urban Surface Transportation Program. The Town of Brownsburg will contribute \$7.4 million and Hendricks County will fund \$2.7 million of the costs to complete construction of the last leg of the county's major north-south connector.



Roundabout at CR 300N and S. Green

Street: Design engineering and right of way acquisition is underway for a \$1.9 million roundabout. The project is on schedule for bid this summer with construction taking 60 days in September/October.

Airport Road Lift Station: Construction is expected to start in March on the Town's upgrade to the Airport Road Lift Station. This project will increase the pumping capacity for wastewater and allow for the construction of nearly 100 residential units in the Lacabreah Apartments located on CR 300N and improve the collection system for future growth in the area. The \$435,000 project is being funded with a \$100,000 contribution from the developer of the apartments and will be a major improvement to the Town's wastewater system.

Southside (Tilden) Drainage: Construction is expected to begin in June on the \$5.6 million project to separate the combined sanitary/storm sewer in the area of S. Green Street and Tilden Drive to help relieve demands on the sanitary system during wet weather events. Construction of the sewer trunk line requires street replacement along Tilden Drive including curbs and gutters, curb inlets and manholes.

Street Overlays and Sidewalk

Replacement: The Town has spent more than \$1 million each of the last three years to make much-needed repairs to local streets and sidewalks. Another \$1 million is budgeted this year. While roads are still being evaluated and prioritized, resurfacing S. Green Street is expected to be among projects this year.

TOWN OF 
Brownsburg
FARMERS MARKET

presented by



West Hospital

THURSDAYS
4 to 7 pm
June 4 - Sept. 3
Town Hall



Shop Local at the Brownsburg Farmers Market

Shoppers will enjoy locally grown produce, fresh baked goods, and more when the Brownsburg Farmers Market presented by IU Health West Hospital returns to the Town Hall Green. Voted as the "Best of Hendricks County" two years running, the market runs 4 to 7 p.m. Thursdays, June 4 through September 3 on the Town Hall Green.

Families with SNAP benefits (formerly food stamps), will find it easy to use SNAP at the market to buy items like produce, meat, honey, bread and dairy. Many vendors also participate in WIC nutrition program benefits.

The 2015 season features concerts on June 4, July 2, August 6 and September 3. Brownsburg Park's recreation trailer will offer kids activities on June 25, July 16, July 30 and August 27.

Vendors interested in booth space to sell their goods should submit an application at www.brownsburg.org under Community Links/Brownsburg Farmers Market. Sign up for the Farmers Market e-newsletter and like [Facebook.com/BrownsburgFarmersMarket](https://www.facebook.com/BrownsburgFarmersMarket) for frequent updates.

Clean-up and Recycling Events Set for April 11

With spring weather finally arriving, we are busy planning our annual events to help area residents with clean-up and proper disposal of waste.



Both the Hendricks County Partnership for Water Quality's annual Spring Clean-up and the Town of Brownsburg's One Stop Drop Off will be held on Saturday, April 11 to help you rid your neighborhood of litter and make it easy to dispose of typically hard to recycle items.

Residents and businesses will be able to safely dispose of batteries, computers, office equipment, appliances, electronics and other items at the One Stop Drop Off from 9 a.m. to 2 p.m. at the Brownsburg Fleet Maintenance Facility, 221 S. Mardale Drive. There is a \$5 processing fee for computer monitors and TVs. A full list of acceptable items is on the Town's website, www.brownsburg.org.

Households, civic groups, HOAs and other organizations can team up to combat litter in our community during the Hendricks County Partnership for Water Quality's annual Spring Clean-up on that Saturday. Supplies will be provided for those who want to join together to clean up along local roadways and ditches. Sign up for the Brownsburg area is underway! Find the registration form on the Town website or call Stormwater Coordinator Lisa Christie at 858-6029.

The Hendricks County Solid Waste Management District will also host its first Tox-Away Day of the year on April 11 at Brownsburg High School. Open from 8 a.m. to 1 p.m., the event gives Hendricks County residents an opportunity to properly recycle or dispose of household hazardous wastes, medical sharps, unwanted medicines, tires, appliances, and electronics. Visit www.hendrickssolidwaste.com/programs/tox-away-days for more details, including a full list of items accepted at the Tox-Away Day.


 

Brownsburg Community Recycling Event

ONE STOP DROP OFF

Saturday, April 11 9 am to 2 pm

Brownsburg Fleet Maintenance, 221 Mardale Drive

APPLIANCES	TOOLS	COMPUTERS
MEDICAL EQUIPMENT	OFFICE MACHINES	
KITCHEN APPLIANCES	YARD EQUIPMENT	

See www.brownsburg.org for a full list.

Recycling Services by



QUESTIONS:
 Call Technology Recyclers at 1-800-237-3887



Facade Improvement Grant Applications Open

Brownsburg businesses located in or adjacent to the Town of Brownsburg's Tax Increment Financing (TIF) districts may now apply for a matching grant program to make façade improvements. Letters were mailed to businesses identified as eligible by the Town of Brownsburg.

The grant utilizes TIF funds to match up to half of the project cost not to exceed \$15,000. The minimum project considered is \$2,000 for a matching grant of \$1,000. Eligible work includes practically any exterior improvements that will be readily visible to the public, with the exception of routine maintenance activities.

Proposals are being accepted through April 30. The Brownsburg Improvement Committee will review applications and make its recommendations to the Town Council.

Eligibility requirements and complete guidelines are available in Section 3 of the Town of Brownsburg Economic Development Incentive Policy.



Launched in 2014, the Facade Improvement Grant program awarded more than \$106,000 last year to 16 local businesses for exterior projects.

Applicants are invited to discuss their proposals with Economic Development Director Greg Anderson at 858-6032 or email FacadeGrant@brownsburg.org.

Citizen Survey Collects Residents' Feedback on Town Services

Brownsburg residents will have another opportunity to give their opinions in a survey that will be conducted this summer. A random sample of approximately 1,200 Brownsburg households will be asked to give feedback on the delivery of Town services and the community's quality of life in the biennial National Citizen Survey. Selected households will be mailed a postcard notification in June.

Hundreds of local governments across the nation have used the National Citizen Survey, allowing Brownsburg's results to be compared to other similar jurisdictions. The results help Town officials identify areas that need improvement and make decisions about the types of services the municipality provides.

Based on the significant increase in residents' satisfaction levels between the Town's 2011 and 2013 surveys, Brownsburg was awarded the National Research Center "Voice of the People" awards in the areas of mobility, community engagement, and natural environment.

Update Contact Information with Brownsburg Utility Department

Having customers' current contact information on your Town of Brownsburg sewer/water/storm billing account is important. Although you may not always want to be contacted in regard to payment-related issues, you would definitely appreciate being contacted in the event of a utility issue.

As utility field staff inspect and maintain infrastructure, there are times they need to contact account owners and property owners. If your contact information is no longer valid, it can delay response to utility emergencies.

Please take a few minutes to update your contact information if needed by calling 317-852-1102.



**Want to be among the first to hear what the Town is planning?
Get e-newsletters delivered straight to your inbox every month!
Sign up at www.brownsburg.org.**

Town's Curbside Limb Pickup Starts April 6

The Town of Brownsburg's curbside collection for branches and yard trimmings starts Monday, April 6. Residents may stack small branches and limbs in their yard behind the curb edge to take advantage of this free Town service.

The Street Department's wood chipper will be in your neighborhood every other week, Monday through Wednesday. Thursday and Friday are make-up days in the case that weather or other factors delay the schedule.

Collection times may vary, so it is recommended that stacks be along the curb by 7 a.m. on the neighborhood's scheduled recycle day. To see what day the chipper is in your area, download a color-coded route map from the Street Department section of the Town's website www.brownsburg.org.

This program is for tree material. Residents may take leaves and other matter to the Hendricks County Solid Waste Management District's yard waste recycling center at 90 Mardale Drive. Visit www.hendrickssolidwaste.com or call 858-8231 for information.

Toilet Talk: To Flush or Not

Various personal hygiene wipes such as baby wipes can cause serious sewer blockages and equipment damage. The number of equipment failures as the result of wipes being flushed down the sewer has decreased in those neighborhoods receiving targeted education.

Although there are screens and grinders present within the sewer system, items can still make their way to the treatment plant.

Also, items that have been cut or ground into small bits of string tend to end up sticking back together within the treatment plant.

Remember that only human waste and toilet paper should be going down your drains; other hygiene related materials need to go in the trash.

If you have concerns or other issues, call 852-1120 or use the Town's website Action Center at www.brownsburg.org.

Combined Sewer Overflow Public Notice

The Town of Brownsburg, as part of the combined sewer overflow (CSO) notification program, hereby states that the potential for a combined sewer overflow into White Lick Creek during, and immediately following, any rain event or snow melt exists throughout the year. People who swim, wade in, or ingest the water contained in White Lick Creek at any time may become ill.

Wastewater discharges are disinfected during the months of April through October. All individuals should remain clear of White Lick Creek during the winter months regardless of the weather. The overflow discharges are located downstream of Arbuckle Acres, but upstream of Williams Park. Individuals with property along White Lick Creek between Brownsburg and Plainfield may request a warning sign be posted along the creek bank of their property. For additional information or warning signs call 852-1114.

The combined sewer overflow storage facility continues to capture the majority of rain events as anticipated. There continue to be discharges occurring on occasion as the result of intense heavy rainfalls. Data is gathered during each event to determine what additional requirements may need to be met.

Combined Sewer Overflows			
Month	2013 Events	2014 Events	2014 Total Gallons per month
July	1	0	0
August	0	0	0
September	0	1	672,700
October	1	0	0
November	1	1	900,000
December	2	0	0

Ultimately, EPA (Environmental Protection Agency) requires that either discharges receive full treatment or a community reduces their discharges to zero.

Brownsburg is continuing to minimize the number and volume of these events by maximizing flows to the treatment plant and moving forward with stormwater separation projects. The next separation project is along Tilden Avenue which is scheduled to begin this summer. Residents in the area can help reduce stormwater flows into the sanitary system by making sure that their sump pump lines and gutters (if connected into the existing combined sewer) are connected to the new storm lines. Residents are also encouraged to use methods such as rain barrels to benefit from "free" water.

Sewer lining of older sewer mains also decreases the amount of groundwater that leaks into the sewers as well as increases the life expectancy of infrastructure. There will be additional sewer lining projects completed this summer and fall.



Brownsburg Parks Offers Something for Everyone



Spring and summer 2015 will bring exciting things from Brownsburg Parks! From improvements to the parks to family events; there will be something for everyone. Join us this summer for youth programs, special events, concerts in Arbuckle Acres or just to visit the parks!

The Splash Pad at Williams Park is expected to open early summer. The Splash Pad will feature three different bays within the 3,000 square foot, zero depth facility: one for toddlers, one for teenagers, and one for families.

Look for our Summer Recreation Guide! The Guide is set to be mailed out early May. The Recreation Guide features summer programs, news, and upcoming family events in all of the parks. The Recreation Guide features events and programs May through August.

Register your kids for the Summer Adventure Camp for their age group: Tiny Tots for ages 3-5; Adventure Camp for ages 6-12; and Teen Adventure Series for ages 12-16. Each camp has programs specifically for that age group. Pre-registration is required and space is limited. Register online at www.brownsburgparks.com or in our office at 326 N. Green Street Monday through Friday, 8 a.m. to 4 p.m.

Follow Brownsburg Parks on social media for information on programs and special events!



Levi Riggs	June 11	7 - 9 p.m.	Arbuckle Acres Park
My Yellow Rickshaw	June 28	5 - 7 p.m.	Arbuckle Acres Park
Phillip Steven & The Open Road	July 4	8 - 9:30 a.m.	In Parade
Indy Jazz Orchestra	July 4	7:45 - 9:45 p.m.	Town Hall Green
Endless Summer Band	July 23	7 - 9 p.m.	Arbuckle Acres Park
The Flying Toasters	August 9	5 - 7 p.m.	Arbuckle Acres Park
The Blue River Band	August 20	7 - 9 p.m.	Arbuckle Acres Park

Call Stormwater Hotline to Report Illicit Discharge



It is unlawful to deposit, discharge, dump or otherwise permit substances, chemicals, or other materials in any storm sewer in the Town of Brownsburg. Materials prohibited include but are not limited to: petroleum products, grass clippings, fertilizer, paint, concrete, pet waste, pool water, and car wash water.

Call the Stormwater Hotline at 317-852-1121 if you have questions about a possible illicit discharge or if you see someone depositing any of the above materials in the storm sewer system, pond, stream or creek. All calls are confidential.

Cache In, Trash Out

The Town is hosting a Cache In, Trash Out (CITO) geocaching event on April 26. The event begins at 1 p.m. and involves the removal of trash from a local waterway.

Want to be involved or learn more? Visit www.geocaching.com/geocache/GC5MGMJ_cito-eyes-of-brownsburg-2 to obtain the details. Participants can get pathtags while supplies last.

TOWN OF BROWNSBURG CONTACTS AND HOURS
 All Town Offices are open Monday - Friday

www.brownsburg.org

General Information: 852-1120 7:30 a.m. - 4:30 p.m.
 Brownsburg Parks: 858-4172 8:00 a.m. - 4:00 p.m.
 Water Department: 852-1138 7:00 a.m. - 4:00 p.m.

Street Department: 852-1113 6:30 a.m. - 3:30 p.m.
 Utility Department: 852-1102 8:00 a.m. - 4:00 p.m.
 Devpmt. Services: 852-1128 7:30 a.m. - 4:00 p.m.

Note: Town departments and offices are closed 11:30 a.m. - 12:30 p.m. the last Friday of each month.

CALENDAR

May

- 5** Town Hall Meeting, 7:30 a.m. at Town Hall
- 11** Board of Zoning Appeals, 7 p.m. at Town Hall
- 12** Police Commission, 6 p.m. at Town Hall
- 14** Town Council, 7 p.m. at Town Hall
- 21** Economic Dev. Comm., 5 p.m. at Town Hall
- 21** Park Board, 6:30 p.m. at Town Hall
- 25** Town Offices Closed for Memorial Day
- 26** Plan Commission, 6 p.m. at Town Hall
- 28** Town Council, 7 p.m. at Town Hall
- 30** Tox Away Day, 8 to 1 at HC Fairgrounds

June

- 4** Farmers Market Starts, 4 to 7 at Town Hall
- 8** Board of Zoning Appeals, 7 p.m. at Town Hall
- 9** Police Commission, 6 p.m. at Town Hall
- 11** Town Council, 7 p.m. at Town Hall
- 18** Economic Dev. Comm., 5 p.m. at Town Hall
- 18** Park Board, 6:30 p.m. at Town Hall
- 22** Plan Commission, 6 p.m. at Town Hall
- 25** Town Council, 7 p.m. at Town Hall

July

- 3** Town Offices Closed for Independence Day
- 7** Town Hall Meeting, 7:30 a.m. at Town Hall
- 9** Town Council, 7 p.m. at Town Hall
- 13** Board of Zoning Appeals, 7 p.m. at Town Hall
- 14** Police Commission, 6 p.m. at Town Hall
- 16** Economic Dev. Comm., 5 p.m. at Town Hall
- 16** Park Board, 6:30 p.m. at Town Hall
- 23** Town Council, 7 p.m. at Town Hall
- 27** Plan Commission, 6 p.m. at Town Hall

August

- 10** Board of Zoning Appeals, 7 p.m. at Town Hall
- 11** Police Commission, 6 p.m. at Town Hall
- 13** Town Council, 7 p.m. at Town Hall
- 20** Economic Dev. Comm., 5 p.m. at Town Hall
- 20** Park Board, 6:30 p.m. at Town Hall
- 24** Plan Commission, 6 p.m. at Town Hall
- 27** Town Council, 7 p.m. at Town Hall
- 29** Tox Away Day, 8 to 1 at HC Fairgrounds