

**Brownsburg Metropolitan  
Police Department**

**Michael E. Dove**  
*Chief of Police*  
F.B.I.N.A. 223



**Board of Police Commissioners**

Allan Bolante  
Ray Kotarski  
Terry Smith  
Dennis Dawes  
Richard Holmes

**Attorney**  
Jayson Marksberry

31 North Green Street  
Brownsburg, IN 46112-1235

**BROWNSBURG POLICE COMMISSION MINUTES**

These are the Minutes of the regularly scheduled meeting of the Brownsburg Police Commission held at the Brownsburg Town Hall August 9, 2016 at 6:00 p.m.

**MEMBERS PRESENT:**

Allan Bolante, Ray Kotarski, Terry Smith, Dennis Dawes and Dick Holmes

**ALSO PRESENT:**

Chief Michael Dove, Major Pat Bullock, Captain Ben Pyatt, Attorney Jayson Marksberry and Secretary Kellie Cummins

**ABSENT:**

Major Joe Grimes

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The Pledge of Allegiance was recited.

Roll Call was conducted. All Commissioners were present. Major Grimes was absent. A quorum was formed.

Allan Bolante requested a motion to approve the agenda as prepared. Allan Bolante requested that the agenda be amended to move Chaplain Appointments from New Business Commission to New Business Chief. Dick Holmes made a motion to approve the amendment and approve the agenda as posted. Terry Smith seconded the motion. Motion carried with a unanimous vote 5-0.

Allan Bolante requested a motion to approve the July 12, 2106 Police Commissioner meeting minutes as presented. Dennis Dawes mad a motion to approve the minutes as submitted. Terry Smith seconded the motion. Motion carried with a unanimous vote 5-0.

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Allan Bolante requested a motion to approve the budgetary report dated August 1, 2106. Dick Holmes made a motion to approve the report as submitted. Dennis Dawes seconded the motion. Motion carried with a unanimous vote 5-0.

**OLD BUSINESS**  
**CHIEF OF POLICE**

Chief Dove discussed the recent yearly event, Night Out Against Crime. Chief stated attendance was great and it seems to grow every year. Chief Dove thanked organizers, Kim Shupert and Kellie Cummins for their time and effort. Chief announced that due to logistics and dealing with the Town the event may be moved to a new location.

Chief Dove commented on the outpour of support the department has received from the community. Chief stated due to the recent events throughout the United States the officers have received numerous signs of kindness. Several groups have brought in food, sent cards, paid for meals while the officers are eating out, all of these acts are greatly appreciated.

Sgt. Kim Kiritschenko from the Reserve Division spoke to the group about their recent Back Pack event. Sgt. Kiritschenko stated she requested a list of student names from counselors at each school that would benefit from receiving school supplies as well as meeting officers. Sgt. Kiritschenko stated this was another successful year and the kids loved hanging out with the officers and sitting in their squad cars.

Ray Kotarski thanked Sgt. Kiritschenko and the Reserve Division for everything they did for the children that participated.

**OLD BUSINESS**  
**COMMISSION**

Allan Bolante discussed the Consulting Agreement that was presented to the commission last month. Allan Bolante asked for a motion to approve the agreement as presented. Allan Bolante stated if the agreement is approve Commissioner Dawes will present the document to the Town Council at the next meeting.

Jayson Marksberry stated there was one provision to the previous document on page two under Compensation and Reimbursement. The number of days the Town has to pay was changed to 60 days. It previously read 30 days.

Dick Holmes stated on page three under section 4. Term, Item B he disagrees with this paragraph. Dick Holmes asked if the new Chief would have any say in utilizing the agreement.

Dennis Dawes stated if the new Chief is not in favor, the new Chief could talk to the Police Commission about terminating the agreement.

Ray Kotarski made a motion to approve the Consulting Agreement document as presented. Terry Smith seconded the motion. Dick Holmes voted against the agreement. Motion carried with a 4-1 vote.

Chief Dove asked the Commissioners for approval of revised Policy 06.23.02 Mobile Recording Equipment and Body –Worn Cameras. After July 1, 2016 there was a law change and by adding the highlighted paragraph titled, Public Access to Law Enforcement Recording, this will keep the policy aligned with state statute.

Allan Bolante asked for a motion to approve the revised policy as presented. Ray Kotarski made a motion to approve the revision. Dick Holmes seconded the motion. Motion carried with a unanimous vote 5-0.

**NEW BUSINESS**  
**CHIEF OF POLICE**

Chief Dove stated that the department is adding two additional Chaplains. Tony Trapp and Jim Littlejohn will be joining the department.

Jim Littlejohn introduced himself and stated he has been with Connection Pointe for 11 years and deals mostly with crises and emergencies. Jim thanked the Commission for the opportunity to serve the community.

Chief Dove informed the Commissioners of an armed robbery that occurred at CVS. The Officers did a great job and apprehended the suspect after a foot pursuit. The suspect was tased and taken into custody.

Chief Dove stated that armed robberies have gone up this year in the county and the prosecutor's conviction rate is high.

Chief Dove informed the Commission of the upcoming U.S. Nationals to be held August 31<sup>st</sup>-September 5<sup>th</sup> at Lucas Oil Raceway. The command bus will be utilized again this year. This event is worked by our officers as well as other agencies working with our department for full coverage. Chief Dove thanked Sgt. Abshire for his organization of the track coverage. Chief Dove stated there has been preplanning going on for several months.

Dennis Dawes asked if the Brownsburg Police Department was the lead agency at the track.

Chief Dove stated yes. Three years ago our department took over after it was annexed into the city limits. Chief said they have met with Indiana State Police and they prove 20 Troopers to assist. The fire department sets up a command as well.

Chief Dove said that the town has had several vehicle break-ins. Citizens need to keep their vehicles locked and valuable out of sight. Chief said that several victims have video from surveillance cameras. Detectives are working on these cases. Chief Dove stated if anyone has and information regarding the break-ins to please contact the Investigation Division. Extra patrols have been assigned.

Chief Dove discussed the importance of back-up weapons for the officers. This was approved by the commission a few years ago. Chief stated a committee has been developed to meet with vendors and look into additional backup protective equipment for the officers. Chief stated this equipment is very expensive. They are looking at level four Kevlar, ballistic helmets, not your everyday use. Chief Dove stated in light of the recent events around the nation our officers have to be protected and ready for any kind of incident. Chief stated there is money available through asset forfeiture cases to pay for the additional equipment and not use tax payer's money. Chief said he will keep the Commissioners up to date on how they proceed.

Allan Bolante asked if there were any other members of the committee beside executive staff.

Chief Dove stated there are training officers, Sgt. Watts and other people from the department.

### **NEW BUSINESS** **COMMISSION**

Allan Bolante commented that at Night Out Against Crime on August 2<sup>nd</sup> the Commission presented Chief Dove with a plaque and recognized him for 10 years of planning and presenting the event for the citizens of Brownsburg. Allan Bolante thanked Chief Dove for his dedication to the event.

Chief Dove thanked the Commission for the recognition and stated that this was a vision that he and the late Commissioner Tom Garrison came up with. Chief thanked all of the employees that help make it a successful event.

### **DIVISION REPORTS &** **MONTHLY STATS**

Allan Bolante asked Major Bullock to update them on the department's fleet.

Major Bullock stated they have recently ordered four vehicles and have received two of them. Major said that the vehicles are paid for through the CCD (Cumulative Capital Development) fund, they receive half of the money at the beginning of the year and the other half toward the end of the year. Major said that they have budgeted for a total of seven vehicles for the year. The remainder three will be ordered before the end of the year. The vehicles are purchased using the CCD fund.

Chief Dove commented that the vehicles purchased by the police department are purchased using a state bid. Chief stated local vendors will match the state bid and we like to do business locally. Chief Dove said that these prices are usually about 30% below listed prices.

### **PUBLIC SERVICE ACTIVITY REPORT**

There were no comments.

### **MISCELLANEOUS CORRESPONDENCE**

There were no comments.

### **ATTORNEY**

Jayson Marksberry informed the Commission of future policy projects regarding officer involved shooting and use of force. These will be coming to the Commission later this year. Jayson Marksberry also informed the Commission of two different law enforcement seminars he will be attending. One of them is local and is October 11<sup>th</sup>-13<sup>th</sup>, "Officer Involved Shooting", by a retired Metro Dade County Officer. Jayson stated the second seminar is in Las Vegas in December 5<sup>th</sup> – 9<sup>th</sup>, "Use of Force". Jayson stated he was unable to attend this last year. Jayson Marksberry informed the public that he pays for his own training.

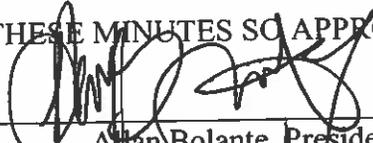
### **FLOOR**

Jim Sering commented that his street is no longer a gravel road and is now a race track. Jim stated he was glad the road was finally done. Jim Sering wanted to recognize Chief Dove before he retires. Jim stated he met Chief Dove through Bob Wilson. Jim stated while hearing conversations between Chief Dove and Bob Wilson he felt the Chief was dedicated to the Town of Brownsburg. Jim wished Chief Dove good luck with retirement and hopes that he catches a lot of fish.

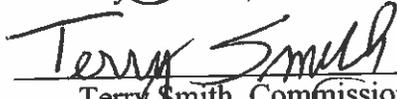
Major Bullock thanked the Chief for always supporting the department. Major stated that the Chief deals with several negative comments from people who do not know the logistics of how department vehicles are purchased and how much those vehicles are. Major Bullock stated he has been proud to work alongside Chief Dove and applauds his dedication to the department.

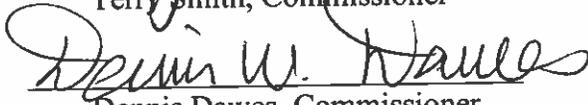
Allan Bolante requested a motion to adjourn the meeting. Ray Kotarski made a motion.  
Meeting adjourned at 6:58PM.

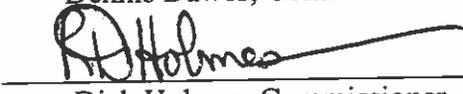
THESE MINUTES SO APPROVED THIS 13<sup>th</sup> DAY OF SEPTEMBER 2016.

  
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Allan Bolante, President

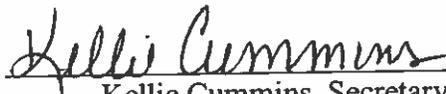
  
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Ray Kotarski, Vice-President

  
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Terry Smith, Commissioner

  
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Dennis Dawes, Commissioner

  
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Dick Holmes, Commissioner

ATTESTED:

  
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Kellie Cummins, Secretary