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Major Andrew Watts

DECEMBER 2016 MONTHLY SUPPORT REPORT

CHIEF OF POLICE
&
BROWNSBURG POLICE COMMISSION



Brownsburg Police Department

SUPPORT DIVISION REPORT

The following information contained within this report summarizes information deemed pertinent for dissemination from Major Andrew Watts.

- Investigations
- Records
- Community Relations
- Public Information
- Purchasing
- Information & Technology
- Human Resources
- Training
- Emergency Response Team

Investigations

The Investigations Division received 31 new cases in the month of December, closed and/or suspended 14 cases and closed 6 cases with arrests. The crime trend for this month was crimes against property; particularly financial crimes such as thefts from vehicles, and burglaries.

Captain Barrett assigned and assisted Det. Wells in a local child molest case that involved numerous victims. This case required various agencies within the Town to work closely together for a positive outcome for each respective agency and their own interests. Captain Barrett also assigned and assisted Detective McCoy on a domestic battery with enhancement (involving a weapon) case. This case is still active, but required numerous interviews of adults and children, as well as wound analysis.

Captain Barrett was invited and attended the Indianapolis F.B.I. Office to meet F.B.I. Director James Comey and receive recognition for the Brownsburg Police Departments assistance in the Terroristic Acts case involving a local Brownsburg man. Capt. Barrett is preparing the Division for an additional Detective to join in 2017. Capt. Barrett attended firearms and Taser training.

Sgt. Bass made an arrest for Stalking and Invasion of Privacy this month. The suspect had an active protective order refraining him from having direct or indirect contact with the victim. After the suspect seemed to know the victim's moves/locations, she took her vehicle to a local auto dealer and located a GPS tracking device. Sgt. Bass was able to identify the suspect after obtaining a subpoena for the GPS device. This suspect was also a potential suspect for a burglary to the victim's residence, but lack of evidence did not produce charges. Sgt. Bass attended Firearms and Taser training.

Cpl. Stanford closed four cases with arrests this month. Two of the cases were juvenile arrests for theft from vehicles. One was a stolen vehicle, but was stolen by an ex-girlfriend of the victim, and the other was a forgery case that began in Danville, Illinois. Det. Stanford attended Firearms and Taser training.

Det. McCoy has been investigating a violent domestic battery that involved the use of a weapon (knife). This case has required numerous interviews of adults and children, and some wound analysis to determine aggressor/victim. The case is still active, but he is preparing to charge within the next week. Det. McCoy attended Firearms and Taser training.

CSI Stewart processed 150 pieces of evidence, researched 105 dispositions, returned 7 pieces of property, and processed 1 crime scene. Stewart had 1 trip to the ISP lab, handled approximately 4 Prosecutor requests for evidence, and took department photos of the BPD Christmas Party and Department photos for ID's.

Administrative Assistant Belinda Sharkey covered the property room in the absence of CSI Stewart while she was on vacation, she took and/or made 72 phone calls in reference to Det. Wells Child Molest case, scanned 220 documents into Laserfiche, worked in records for coverage once this month, and attended a meeting the Chief Deputy Jim Bryan reference the homicide trial that will be occurring in January 2017.

Sgt. Fleck attended the Substance Abuse Task Force meeting, Shop with a Cop, hosted two explorer meetings (Extreme Laser Tag), instructed women's self-defense, hosted a crime watch meeting with a guest speaker with the topic of human trafficking, hosted an Explorer meeting focusing on roll plays for arrests, taught a class at Avon Junior High School on 4th Amendment, conducted a tour of the BPD Training Facility, and covered court and entered all juvenile information into the state data base.

Records

During the beginning of December, Kim Shupert continued working on and finalizing evaluation forms and began working with Lt. Depinet in regards to Laserfiche Workflow needs. Training on the new program is scheduled to take place the week of January 9th. Kim utilized Laserfiche Forms to complete this project and once year end projects are complete, she will be researching the utilization of this program more for daily operational forms.

Kim Shupert also completed some preliminary work on the department's annual report and she will be working on this project throughout January as she does every year.

Other staff simply focused on daily operations and year end records preparation and storage. It should be noted that as of January 1st, the Indiana State Police Firearms Division will no longer be accepting printed fingerprint cards for the purposes of processing gun permit applications. This was a service our Records Department did previously provide occasionally when the applicant requested. From January 1st forward applicants must utilize the contracted service provided by Identogo – Morphotrust USA in order to have fingerprints electronically and instantly transmitted.

In the month of December, the Records Department entered 91 hand-written citations and warnings, processed 11 public access requests, 33 criminal history requests, 40 gun permit applications, 228 alarm permit transactions, 0 rider requests, and 16 sets of fingerprints. Fees generated totaled \$3,860.00. Below is a breakdown of the collected fees:

➤ Accident Reports	\$90.00
➤ Incident Reports	\$15.00
➤ Gun Permits	\$1,790.00
➤ Notary Fees	\$0.00
➤ Criminal Histories	\$165.00
➤ Fingerprints	\$95.00
➤ Alarm Transactions	\$1,705.00

Community Relations

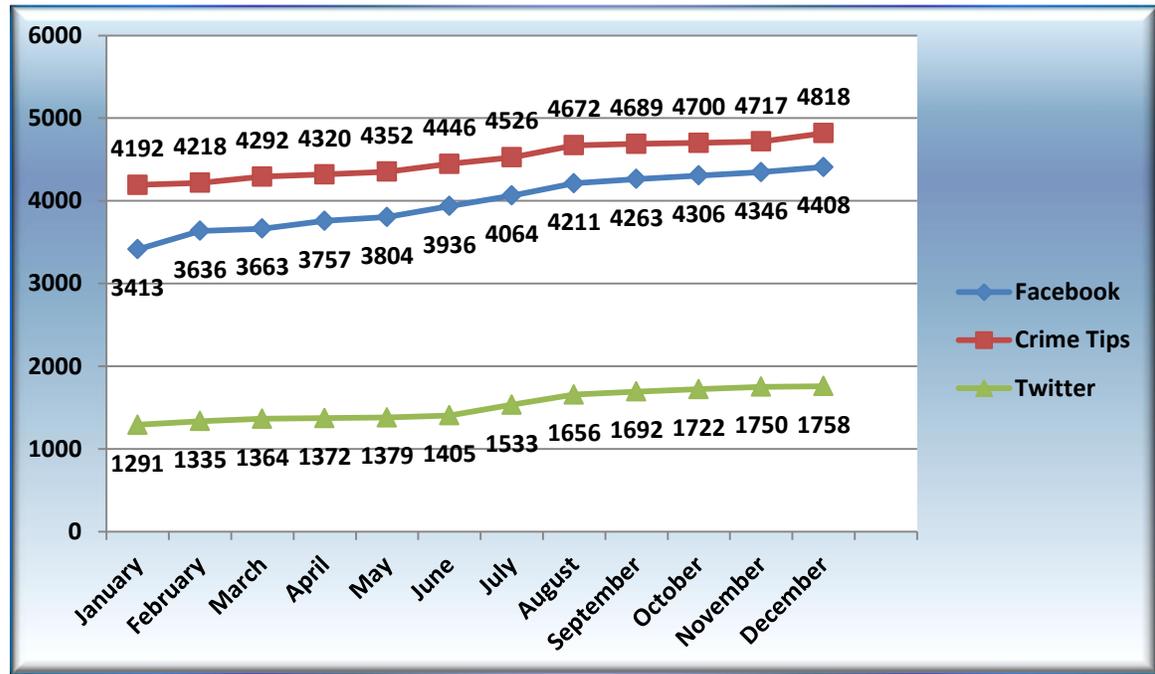
Sgt. Fleck conducted the below listed activities during the month of December:

- Dec 7- Crime watch with guest speaker for human trafficking
- Dec 10- Explorer meeting focusing on roll plays for arrests
- Dec 10- Tour of the training facility
- Dec 13- Teaching classes on 4th Amendment at Avon Jr High
- Dec 14- Substance Abuse Task Force meeting
- Dec 14- Women's Self Defense
- Dec 18- Shop with a cop
- Juvenile information sent to state Data Base by Dec 11
- Court security Dec 7 & 14

Public Information

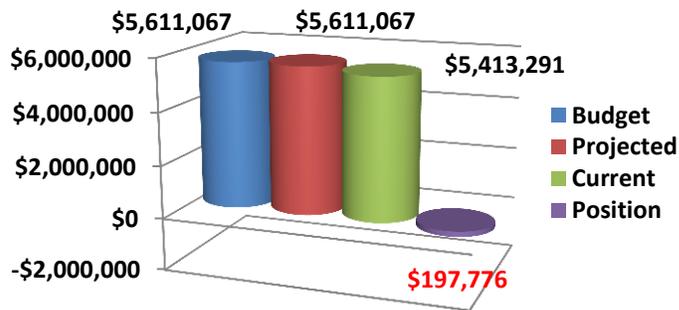
The department had 11 media contacts during the month of December. The contacts covered media releases for the seven car fatal vehicle accident that occurred at 56th and Ronald Reagan. The department also released 4 Facebook posts, 2 Facebook Crime Tips post, and 0 Tweets from Twitter.

Media Resource	Subscribers/Contacts
Facebook 	4306
Facebook Crime Tips 	4700
Twitter 	1722
Press Release 	13



Purchasing

As of December 31, 2016, the department expended 96.48% of its budget. An additional appropriation of \$12,857.40 was added to our total budget amount to recover the Training Facility rental and the ICAC reimbursement grant. The revised budget amount now becomes \$5,611,067.39.



Of the approximately \$197,777.00 (the official numbers are not available as of yet) we will be returning to the town, \$123,153.69 is the balance in the fuel line. Of the \$74,623.31 remaining, \$36,000 was saved by delaying filling a vacant civilian position that continues to be assessed for selection and placement within the Brownsburg Police Department.

Information Technology

Lieutenant Depinet tracked and reported the following for social media: Facebook 4408 with 4 posts, Facebook Crimetips 4818 with 3 posts, Twitter 1758 with 0 posts, and BPD Website 284. According to Lt. Depinet, the entire county transitioned from the old radio system to the new IPSC P25. The transition was successful and according to Officers working the road the quality of radio communications has improved. There was no loss of police services during the transition.

Human Resources

As of the completion of this report, Shawn Shupperd (Full-time Sworn Officer Candidate) has completed the CVSA/Viper portion of the final phases of the conditional offer of employment and the physical assessment with Hendricks Occupational Health located in Plainfield. The psychological portion of the testing is scheduled for January 5th with DLH Counseling and Consulting, LLC in Indianapolis.

During a Special Public Meeting scheduled by the Board of Police Commissioners on Tuesday, December 27th, members of the Commission recognized and awarded Chief Michael Dove a badge of retirement as Chief of Police. Chief Dove's official retirement date as a Sworn Officer with the Brownsburg Police Department shall be February 10, 2017; however, with leave benefits available, Chief Dove shall be utilizing his accrued time up until his actual separation date from the Brownsburg Police Department after 25 years of service as a full-time Police Officer. The Board of Police Commissioners then

announced that Joseph Grimes was the newly appointed Chief of Police for the Brownsburg Police Department.

Chief Grimes expressed his appreciation for the service, guidance, leadership, and friendship of Michael Dove, and took the opportunity to publicly announce any effective changes that shall be taking place among the Command Staff of the department. Chief Grimes appointed Andrew Watts as Major, Chief of Support Services, and Bryan Fultz as Major, Chief of Operations, with said appointments being effective on January 1, 2017. Current appointments that had been made by Chief Dove were reaffirmed by Chief Grimes for Ben Pyatt as Captain, Enforcement Division Commander, and Jennifer Barrett as Captain, Investigations Division Commander. With the immediate vacancy of the position of Training Coordinator, which was served by Andrew Watts, Chief Grimes announced an appointment of Cpl. Steve Sentany to the position of Training Coordinator effective January 9, 2017. Cpl. Sentany had taken initiative in his own career development to actively seek the knowledge and skills as a future Training Coordinator of the department by working with Andrew Watts.

Training

On December 1st and 2nd BPD and CILETC conducted a crowd control for supervisors training session at the BPD TF. This session was conducted free of charge to all BPD personnel and was attended by numerous agencies including BPD.

On December 5th and 7th the annual Firearms qualification and Taser recertification were conducted at the BPD TF. These sessions were attended by all BPD personnel. The newly developed department firearms qualification course of fire was introduced and successfully passed by all employees.

On December 6th the BPD ERT conducted its monthly training at Connection Pointe Christian Church and the BPD TF. Major Joe Grimes was recognized for his years of service to the team and presented with a plaque and appreciative lunch. In addition, the team worked on room entries and movements through the new section of CPCC using both formations and robot guidance.

Also on December 6th the last two sessions of state mandates were presented at the BPD TF.

On December 8 and 9 the US Postal Inspectors Office of Inspector General (USPS OIG) conducted its monthly training at the training facility. This training generated revenue in the amount of \$380.

In addition, on December 8th the Central Indiana Law Enforcement Training Council (CILETC) conducted its monthly meeting at the training facility.

On December 12th Cpl. Tony West assisted with instructing vehicle stops in service for Ofc. Beiriger. Beiriger was in need of these hours to meet his training requirements for

the 2016 year. In addition, Sgt. Watts conducted weapon qualification and Taser certification for Ofc. Beiriger.

On December 13 Homeland Security Investigations (HIS) utilized the Range and Shoothouse for its monthly training. This generated revenue in the amount of \$380.

On December 19th Sgt. Watts met with VA hospital Police at the training facility for them to tour the facility and determine whether it can be used for their inservice training in 2017. Comments were very positive and it is anticipated that VA will join the list of agencies using the training facility in 2017.

On December 21 the Plainfield Police Department utilized the range for 30 minutes to qualify its admin staff. No fees were assessed for the 30 minute use.

The remainder of the month was used primarily to gather and organize all training hours for the calendar year prior to the submitting of hours to the State. All BPD employees, including reserve officers met or exceeded the required 24 training hours for 2016. Total training hours numbers will be prepared and submitted for commission review in January.

Emergency Response Team

The BPD Emergency Response Team was activated and successfully utilized on two occasions in the month of December.

On December 15, 2016 at approximately 1100 hours, the BPD Emergency Response Team was requested by UDTF detectives to assist in a buy/bust operation on an unknown dealer in the Avon area. No information was available as to the identity or criminal history of the dealer other than the physical descriptors provided from previous deals conducted by undercover personnel. Dep. Prosecutor Jim Bryant accompanied the UDTF, DEA, and BPD ERT in the successful apprehension of two black male subjects found to be in possession of methamphetamine, heroin, and a Glock handgun with an extended magazine. Both subjects were taken into custody without further incident or injury.

On December 26, 2016 at approximately 1923 hours, the Brownsburg Police Department Emergency Response Team was requested by Enforcement Division personnel on a possible armed barricaded/suicidal male subject on North Green Street inside a residence. The subject was wanted for battery and intimidation with a firearm as a result of altercation that occurred prior to the arrival of law enforcement on the scene. Upon obtaining an arrest warrant and search warrant, Cpl. Matt Wing was able to negotiate a peaceful surrender of the male subject, to which ERT took the male into custody without further incident.

*Respectfully Submitted,
Major Andrew Watts*