



# Brownsburg Fire Territory

*Vigilantly Serving Our Community*

Brownsburg Fire Territory  
**SAFETY BOARD MEETING**  
Headquarters  
470 E. Northfield Drive • Brownsburg, IN 46112  
Classroom B

## **AGENDA**

Friday, October 6, 2023  
11:00 A.M.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE
- III. ROLLCALL TO DETERMINE QUORUM BY PRESIDING OFFICER
- IV. APPROVAL OF PREVIOUS MINUTES FROM MEETING: Thursday, August 10, 2023
- V. SAFETY BOARD ITEMS

### Old Business

- A. None

### New Business

- A. Consideration for Hire
- B. New Lateral Transfer Firefighter Hiring Process

- VI. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS
- VII. ATTORNEY ITEMS
- VIII. ADJOURNMENT



# Brownsburg Fire Territory

*Vigilantly Serving Our Community*

## Brownsburg Fire Territory SAFETY BOARD MEETING

Headquarters  
470 East Northfield Drive • Brownsburg, IN 46112  
Classroom B

**MEETING MINUTES**  
Thursday, August 10, 2023  
2:00 P.M.

### Attendees

David Tinkey, Brown Township Representative, Vice-Chairman  
Tom Drake, Town of Brownsburg Representative  
Larry C. Alcorn, Fire Chief  
Tricia Leminger, Attorney

### **I. CALL TO ORDER**

Mr. Tinkey for the Brownsburg Fire Territory (BFT) Safety Board (“Board”), called the meeting to order at 2:00 p.m.

### **II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE**

Everyone in attendance recited the Pledge of Allegiance.

### **III. ROLL CALL TO DETERMINE QUORUM BY PRESIDING OFFICER**

Roll call was taken and it was determined that quorum was met. Mr. Spencer was not in attendance. Ms. Betuker was not in attendance; the meeting audio was recorded.

### **IV. APPROVAL OF PREVIOUS MINUTES – Tuesday, May 2, 2023**

Mr. Drake made a motion to approve the May 2, 2023 meeting minutes as presented. Mr. Tinkey seconded the motion. There were no further questions or comments and the motion passed unanimously by a vote of 2-0; votes were cast aloud.

### **V. SAFETY BOARD ITEMS**

#### Old Business

A. None.



## New Business

### A. Approval of Firefighter Hiring List

E.L.I.T.E. Public Safety provided their “2023 Hiring Process Final Results” report, which was submitted for the Board’s review. With all prior hiring lists exhausted, Chief Alcorn requested the Board’s approval of the new list with six qualified candidates. Mr. Drake made a motion to approve the list as presented. Mr. Tinkey seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 2-0; votes were cast aloud.

### B. Promotions

Chief Alcorn requested approval to consider the top three candidates qualified for promotion to Lieutenant:

- Justin Knox
- Kevin Byron
- Tyler Ross

Mr. Drake made a motion to approve the Lieutenant’s candidate list as presented. Mr. Tinkey seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 2-0; votes were cast aloud.

Chief Alcorn requested approval to promote Justin Knox to the position of Lieutenant, effective August 28, 2023. Mr. Drake made a motion to approve the promotion of Justin Knox to the position of Lieutenant. Mr. Tinkey seconded the motion. Firefighter Knox was present and thanked the Board for the opportunity. There were no further questions or comments and the motion passed unanimously by a vote of 2-0; votes were cast aloud.

With Justin Knox’s approved promotion, Chief Alcorn requested approval to consider the new top three candidates qualified for promotion to Lieutenant:

- Kevin Byron
- Tyler Ross
- George Ignas

Mr. Drake made a motion to approve the new top three candidates as presented. Mr. Tinkey seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 2-0; votes were cast aloud.

Chief Alcorn requested approval to promote Tyler Ross to the position of Lieutenant, effective August 28, 2023. Mr. Drake made a motion to approve the promotion of Tyler Ross to the position of Lieutenant. Mr. Tinkey seconded the motion. Firefighter Ross was present and thanked the Board for their consideration. There were no further questions or comments and the motion passed unanimously by a vote of 2-0; votes were cast aloud.



With Tyler Ross' approved promotion, Chief Alcorn requested approval to consider the remaining two candidates qualified for the promotion to Lieutenant:

- Kevin Byron
- George Ignas

Mr. Drake made a motion to approve the final two candidates as presented. Mr. Tinkey seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 2-0; votes were cast aloud.

Chief Alcorn requested approval to promote George Ignas to the position of Lieutenant, effective August 28, 2023. Mr. Drake made a motion to approve the promotion of George Ignas to the position of Lieutenant. Mr. Tinkey seconded the motion. Mr. Tinkey asked how long Firefighter Ignas has been with the BFT. Chief Alcorn stated nineteen (19) years, with over thirty (30) years in the fire service. There were no further questions or comments and the motion passed unanimously by a vote of 2-0; votes were cast aloud.

Chief Alcorn requested approval to consider the top two candidates qualified for promotion to Captain:

- Alex Brand
- Marc Davis

Chief Alcorn consulted with Attorney Leminger to confirm the disqualification of Lieutenant Keith Rinehart as he had submitted his resignation from the department. Attorney Leminger also advised that only one motion was necessary to consider the remaining two candidates and put them forward for portion to Captain, effective August 28, 2023. Mr. Drake made a motion to accept both candidates for consideration and to promote both individuals as presented. Mr. Tinkey seconded the motion. There were no further questions or comments and the motion passed unanimously by a vote of 2-0; votes were cast aloud. This action now exhausts the list for promotion to Captain.

Attorney Leminger noted for the record that the hiring lists are subject to the department's internal process which includes the Fire Chief's interviews and his teams' interviews, and that the approved list does not guarantee hire.

## **VI. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS**

Mr. Tinkey noted the Board's receipt of two resignations. Chief Alcorn stated that Captain James Miller and Lieutenant Keith Rinehart had each resigned and were moving to other departments. He noted their valuable performances while with the BFT and wished them the best in their future.

## **VII. ATTORNEY ITEMS**

None.

## **VIII. ADJOURNMENT**

Mr. Drake made a motion to adjourn. Mr. Tinkey seconded the motion. The meeting was adjourned at 2:11 p.m.



# Brownsburg Fire Territory

*Vigilantly Serving Our Community*

Mr. David Tinkey, Brown Township Representative

Date

Mr. Don Spencer, Lincoln Township Representative, Chairman

Date

Mr. Tom Drake, Town of Brownsburg Representative

Date

ATTEST: Tina Betuker, Recording Secretary

Date

DRAFT