

# BROWNSBURG TOWN COUNCIL MEETING MINUTES

## REGULAR MEETING

Thursday, April 10, 2025, 7:00 p.m.

Brownsburg Town Council Meetings are live-streamed and archived

- 01. CALL TO ORDER BY PRESIDING OFFICER** – Town Council Vice President Matt Simpson called the meeting of the Brownsburg Town Council to order at 7:00 p.m. on April 10, 2025 in the Brownsburg Town Hall, 61 N. Green Street.
- 02. INVOCATION/PLEDGE OF ALLEGIANCE** – Michelle Knight, Reverend for the Brownsburg Police Department, gave the invocation which was followed by the Pledge of Allegiance.
- 03. ROLL CALL** – Members of the Council present were Travis Tschaenn, Matt Simpson, Ben Lacey, Glenn Adams and Cindy Hohman. Also present, were Deputy Clerk-Treasurer, Katie Conyer; Debbie Cook, Town Manager and Town Attorney, Scott Krapf.
- 04. CITIZENS COMMENTS RELATING TO April 10, 2025 AGENDA** –
- 05. CONSENT ITEMS**
  - 05.01.** The March 27, 2025 Regular Meeting minutes were considered. Ben Lacey made a motion to approve the minutes, as presented. Glenn Adams seconded the motion. Passed 5-0.
  - 05.02.** The Civil Town and Fire Territory Claim Docket for March 28, 2025 through April 10, 2025 and the March Payroll Docket, in the amount of \$3,431,371.54, were considered. Matt Simpson made a motion to approve the docket, as presented. Ben Lacey seconded the motion. Passed 5-0.
- 06. BID OPENING AND/OR AWARD** – None.

Rob Kendall – 624 South Grant Street
- 07. REPORTS FROM COMMISSIONS AND BOARDS** –
  - 07.01.** Board of Zoning Appeals Report –
  - 07.02.** Advisory Plan Commission –

Jenna Wertman, Director of Development Services, presented the reports for items 7.1 and 7.2 to the Council. There were no questions from the Council.
  - 07.03.** Brownsburg Redevelopment Commission 2024 Year End Report Pursuant to Indiana Code 36-7-14-13. – Ethan Pierce, Economic Development Director, presented the 2024 Year End Report to the Council. There were no questions from the Council. All acknowledged the report.
- 08. TOWN ADMINISTRATIVE ITEMS** – None.
- 09. PARK AUTHORITY ITEMS** –

**09.01.** Park Authority Summary Report – Amber Lane, Director of Parks and Recreation, presented this report to the Council. She highlighted the Hopping Down the Bunny Trail event happening this Saturday. She also mentioned some storm damage sustained in Stevens Park and the Park Administration building.

**10. PREVIOUSLY CONSIDERED ITEM – None.**

**11. NEW FOR CONSIDERATION –**

**11.01. Resolution #2025-09** - A Resolution Approving the Order of the Plan Commission and the Declaratory Resolution of the Town of Brownsburg Redevelopment Commission. – Ethan Pierce, Economic Development Director, presented this resolution to the Council. The Town is in the process of creating a new Economic Development Area (EDA) called the Parkway Corridor EDA. This area is located on the north east side of Brownsburg along what will eventually be the west side of the Ronald Reagan Parkway. The majority of the area is made up of the Hession and Maloney properties that voluntarily annexed into Brownsburg last year. Establishing the Parkway Corridor EDA gives the Town the ability to use new tax revenue generated here to help fund infrastructure improvements and encourage new development in the area. The RDC adopted the Declaratory Resolution at their meeting on March 4, 2025 to complete the first step in this process. The APC adopted Order No. 2025-01 at their meeting on March 19, 2025 to complete the second. The floor was opened for public comment.

Rob Kendall – 624 South Grant Street  
Jim Murphy – 10726 North State Road 267  
Jeff Humphreys – 45 Ridgeway Drive  
David Weyant – 20 Raccoon Court

Matt Simpson made a motion to approve Resolution #2025-09. Ben Lacey seconded the motion. Passed 5-0.

**11.02. Introductory Item – Mixed-Use Project Proposed Rezone with Annexation – 3080 North State Road 267 – Jenna Wertman, Director of Development Services, presented this item to the Council. This is an introduction and no action is requested at this time.**

Elizabeth Vince-Williams, Planner with Clark Quinn Moses Scott & Grahm – 320 North Meridian Street, Suite 1100, Indianapolis, made her project presentation. This is a joint venture with Envoy and Structure Midwest.

Randy Baker, 8287 Bradfield Road, Zionsville - was also on hand to answer questions.

**12. TOWN MANAGER ITEMS –**

**12.1.** Request Authorization to Waive Certain Permit Fees Relating to Repair of April 2, 2025 Tornado Damage – Town Manager, Debbie Cook, presented this request. Ben Lacey made a motion to approved this request. Glenn Adams seconded. Passed 5-0.

**13. CLERK-TREASURER ITEMS – None.**

**14. CITIZENS COMMENTS –**

Jim Murphy – 10726 North State Road 267  
Mark Kuykendall – 6847 Norena Court  
Fran Soucie – 6873 Norena Court  
Gary Soucie – 6873 Norena Court  
Sarah Heck – 2846 Beryl Court  
Chuck Danbom – 510 South School Street  
Nancy Stinson – 938 Glenmore Trail  
Rob Kendall – 624 S Grant Street  
David Weyant – 20 Raccoon Court

**15. TOWN COUNCIL ITEMS –**

Glenn Adams expressed appreciation to Town staff, local businesses and other Towns who responded after the tornado.  
Ben Lacey, Matt Simpson, Cindy Hohman and Travis Tschaenn echoed the previous two council members with regards to the tornado response.

**16. TOWN ATTORNEY ITEMS –** He commended the Town on their efforts after the tornado.

**17. ADJOURNMENT –** Ben Lacey made a motion to adjourn at 8:31 p.m.

These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing <https://brownsburgin.new.swagit.com/videos/339772> for as long as this media is supported.

Brownsburg Town Council

By: \_\_\_\_\_  
Travis Tschaenn, President

ATTEST:

By: \_\_\_\_\_  
Ann Hathaway, Clerk-Treasurer