

To: Park Authority

From: Amber Lane
Parks Director

cc: Deb Cook
Town Manager

Date: February 5, 2026

Park Operations Executive Summary

January operations focused on proactive winter maintenance, trail corridor safety, environmental restoration preparation, and facility upkeep. These efforts improve long-term asset management, enhance safety and accessibility across the park system, and position key amenities and natural areas for the upcoming spring and summer seasons.

Trail & Natural Resources Management

- Tagged trees along the B&O Trail (Ronald Reagan Pkwy to CR 900) in preparation for invasive species clearing operations.
- Cleared debris from Hornaday Rd to CR 300 to support habitat restoration efforts and improve mowing and maintenance access.
- Removed outdated wooden log bollards along the B&O Trail.
- Removed unused U-channel sign posts along the B&O Trail to reduce hazards and improve corridor aesthetics.

Facilities & Asset Maintenance

- Descaled additional splash pad features to extend equipment lifespan and maintain operational readiness.
- Pressure washed the Stephens Park shelter due to some paint left behind by a park user.

Infrastructure & Operations Improvements

- Repaired fence damage along the White Lick Creek Greenway caused by a fallen tree.
- Installed additional stone in maintenance shop areas to improve drainage, functionality, and durability.

Winter Operations & Weather Response

- Logged **93 staff hours** clearing snow and ice on **street plow routes 6 and 8**, as well as within **parks and along trails**, supporting safe travel and continued public access during January weather events.

Outdoor Classroom New Play Feature

The Town of Brownsburg Parks recently installed a new Play & Learn College in the Outdoor Classroom of Williams Park, made possible through a grant from the Parks Foundation of Hendricks County. A brief ribbon-cutting ceremony was held with the Parks Foundation and donors to celebrate the addition. Staff are excited to begin using this new feature in both existing programs and future nature-based offerings. The Play & Learn College will enhance hands-on learning, imaginative play, and outdoor education opportunities for preschool and youth programming moving forward



Work Orders in the Last 30 Days

Work Category	Work Orders Completed
Building Maintenance	62
General Maintenance	21
Equipment Maintenance	6
Grounds Maintenance	26
Inspections	93
Other	38
Event Set-Up	0
Natural Areas Restoration	2
Total	248

Work Category Descriptions

- **Building Maintenance** – Includes janitorial tasks such as trash removal, restroom cleaning, and shelter or indoor rental room upkeep, as well as facility repairs, upgrades, and maintenance of park buildings.
- **General Maintenance** – Covers a wide range of tasks including electrical work, painting, pressure washing, general repairs, and other routine maintenance needs.
- **Equipment Maintenance** – Involves daily, weekly, and monthly maintenance of the splash pad, as well as preventive maintenance on playgrounds, vehicles, and other park equipment.
- **Grounds Maintenance** – Encompasses landscaping and natural resource tasks such as trail upkeep, pollinator and rain garden maintenance, mowing, and vegetation management.
- **Inspections** – Includes routine checks of playgrounds, buildings, vehicles, and park zones. Often paired with litter removal, weed control, and identifying future maintenance needs.
- **Other** – Administrative tasks such as meeting with contractors, researching replacement products, and supporting park and natural resource operations beyond physical maintenance.

- **Event Set-Up** – Assistance provided to the Recreation Division for setting up and preparing for special events and programs.
- **Vandalism** – Response to graffiti, intentional damage, or other destructive behaviors observed in the parks.

Indoor Facility Utilization (Rentals) - January

Facility Name	Days Reserved	Hours Reserved	Total Attendance
Bundy Lodge	11	63	490
Eaton Hall	14	67	613
Total	25	130	1,103

Outdoor Facility Utilization (Rentals) – January

Shelter Location	Number of Rentals	Total Attendance
Arbuckle Acres Park	0	0
Williams Park	0	0
Stephens Park	0	0
Total	0	0

Dog Park Membership Passes – November

Pass Type	Total Passes
Small Dog	177
Large Dog	433
Total	610

Recreation Executive Summary

Volunteer Activity: January 2026

Volunteers	Current Month	Current Year-to-Date
New Registrations	13	13
Opportunity Responses	35	35
Volunteer Hours	18.01	18.01
Volunteer Value	\$572.72	\$572.72

Post-Event Summary – Brownsburg Parks Events

Little Sprouts

Both sessions of **Little Sprouts: Snowy Science** were full this month, with preschoolers exploring the science of winter through hands-on activities. Littles followed the journey of a snowflake, got their wiggles out during a winter freeze dance, tried their hand at ice fishing, and explored snowy sensory bins. The favorite activity of the day was the iceberg hop, which brought lots of excitement and movement to the session.



Upcoming Programs and Events – January

February 7, 2026

- **SOLD OUT – Father-Daughter Dance** – 6:00–9:00 PM, Connection Pointe Christian Church
 - Annual themed dance providing a memorable evening experience for families with light refreshments and entertainment.

February 14, 2026

- **Morning Bird Hike / Great Backyard Bird Count** – 9:00 AM, Williams Park
 - Guided naturalist program contributing to a global citizen-science initiative while educating participants on local bird species.
- **Weed Wrangle** – 1:00–3:00 PM, Williams Park
 - Volunteer habitat restoration event supporting invasive species removal.

February 17, 2026

- **SOLD OUT – Feathered Friends (Little Sprouts Nature Discovery)** – 10:00–11:00 AM, Bundy Lodge.
 - Early childhood nature education program featuring themed learning, crafts, and sensory activities.

February 18, 2026

- **SOLD OUT – Feathered Friends (Little Sprouts Nature Discovery)** – 10:00–11:00 AM, Bundy Lodge
- **Weed Wrangle** – 1:00–3:00 PM, Arbuckle Acres Park
 - Volunteer habitat restoration event supporting invasive species removal.

February 27, 2026

- **SOLD OUT – Moms, Minis & Manis** – 6:30–9:00 PM, Eaton Hall,
 - Mother-Daughter engagement event.