



A meeting of the Park Board of the Town of Brownsburg, Hendricks County, Indiana, was held on the 16th day of February 16, in the Council Room of the Town Hall Building.

**01. Call to Order**

President Judy Kenninger called the meeting to order at 6:31 pm.

**02. Pledge of Allegiance & Moment of Silence**

President Kenninger requested members of the board, staff, and audience stand for the Pledge of Allegiance followed by a moment of silence.

**03. Attendance and Quorum**

President Kenninger determined a quorum was established.

Board members in attendance:	Dr. Matt Freije	Kent Fillinger
	Michael Zonder	Judith Kenninger

Staff in attendance:	Travis Tranbarger	Amber Lane
	Beth Ford	

**04. Approval of Minutes**

Upon a motion by Dr. Matt Freije seconded by Mr. Fillnger, the Board voted 4-0 to approve and accept the January 19, 2023 meeting minutes.

**05. Approval of Claims**

Upon a motion by Mr. Zonder, seconded by Dr. Matt Freije, the Board voted 4-0 to approve and accept the January 2023 claims and move them to the Town Council for approval.

**06. Standing Committee Reports - None**

**07. Old Business-None**

**08. New Business-**

**08.01 RFA: Brownsburg Little League Lease Update**

The president Jason Grisez and Vice President Jay Perez of the Brownsburg Little League presented information to proceed with updating their lease agreement with the Brownsburg Parks. After much discussion, Dr. Matt Freije made a motion to amend the lease to one year, come back in October, and review the lease again for the 2024 year. Mr. Fillinger seconded.

**08.02 RFA: Virgil Park Bid Recommendation**

Director Tranbarger presented recommendations for the Virgil Park Bid to accept Smock Fansler Corporation’s bid. Mr. Fillinger made a motion to accept this bid and provide a favorable recommendation to the Town Council for staff to proceed with the Virgil Project. Dr. Matt Freije seconded this motion.

**08.03 2022 Annual Report Overview**

Director Tranbarger presented the overview of the 2022 annual report. Director Tranbarger reported it was a successful year, which included Blastoff renovations, Stephens Park award, 38000 people used the WLC Trail, more summer camps were offered, and volunteer numbers and park users were up.

**09.01 Operations Report**

Ms. Lane presented the Operations Report updating the Board on Youth Services, General Recreation, Facilities, and Natural Resources.



**09.02 Director’s Report**

Director Tranbarger is getting proposals for the five-year strategic master plan update to bring to the March meeting. The first draft should be ready for DNR by November.

**10. Administrative Items**

**11. Citizen’s Comments-None**

**12. Board Member’s Comments -None**

**13. Adjournment**

Upon a motion made by Dr. Matt Freije, seconded by Mr. Zonder the Board adjourned at 7:42 pm

These minutes are meant to be a summary of actions taken at the Brownsburg Park Board meetings. Please refer to the following address to view this meeting in its entirety.

<http://brownsburgin.swagit.com/boards-and-commissions/>

Brownsburg Parks

BY: \_\_\_\_\_

Judy Kenninger, Park Board President

ATTEST:

\_\_\_\_\_

Beth Ford, Park Board Secretary