



A meeting of the Park Board of the Town of Brownsburg, Hendricks County, Indiana, was held on the 20th day of April, in the Council Room of the Town Hall Building.

01. Call to Order

President Judy Kenninger called the meeting to order at 6:32 p.m.

02. Pledge of Allegiance & Moment of Silence

President Kenninger requested members of the board, staff, and audience stand for the Pledge of Allegiance followed by a moment of silence.

03. Attendance and Quorum

President Kenninger determined a quorum was established.

Board members in attendance:	Dr. Matt Freije	
	Michael Zonder	Judith Kenninger
	Cari Palma	Scott Grubbs
Staff in attendance:	Travis Tranbarger	Beth Ford
	Amber Lane	

04. Approval of Minutes

Upon a motion by Dr. Freije seconded by Ms. Palma, the Board voted 5-0 to approve and accept the March 2023 meeting minutes.

05. Approval of Claims

Upon a motion by Dr. Matt Freije, seconded by Mr. Zonder, the Board voted 5-0 to approve and accept the March 2023 claims and move them to the Town Council for approval.

06. Standing Committee Reports - None

07. Old Business-None

08. New Business-

08.01 Volunteer Appreciation

President Kenninger welcomed volunteers and thanked them for all their 2022 service. The volunteers were presented with certificates and were invited to a dinner in Eaton Hall.

08.02 RFA: Job Description Updates

Assistant Director Lane presented information on hiring two positions: White Lick Elementary Site Manager and Assistant Youth Services Manager. Dr. Matt Freije moved to ratify the hiring of Amanda Donahoe as B.A.S.E. Site Manager and Chris Harris as Assistant Youth Services Manager. Mr. Grubbs seconded the hiring and the board approved.

09.01 Operations Report

Assistant Director Lane presented the Operations Report updating the Board on Youth Services, General Recreation, Facilities, and Natural Resources.

09.02 Director's Report

Director Tranbarger updated the board on Virgil Park. The 2024 budget process has started and the first draft is due the week of April 24. Director Tranbarger also presented an update on the master plan.



10. Administrative Items

11. Citizen's Comments-None

12. Board Member's Comments -None

13. Adjournment

Upon a motion made by Mr. Zonder and seconded by Dr. Matt Freije, the Board adjourned at 6:51 p.m.

These minutes are meant to be a summary of actions taken at the Brownsburg Park Board meetings. Please refer to the following address to view this meeting in its entirety.

<https://www.brownsburg.org/591/Live-Archived-Meetings>

Brownsburg Parks

BY: _____

Judy Kenninger, Park Board President

ATTEST:

Beth Ford, Park Board Secretary