

# **BROWNSBURG TOWN COUNCIL MEETING MINUTES**

## **REGULAR MEETING**

**Thursday, May 11, 2023, 7:00 p.m.**

Brownsburg Town Council Meetings are live-streamed and archived

- 01. CALL TO ORDER BY PRESIDING OFFICER** – Town Council President Travis Tschaenn called the meeting of the Brownsburg Town Council to order at 7:00 p.m. on May 11, 2023 in the Brownsburg Town Hall, 61 N. Green Street.
- 02. INVOCATION/PLEDGE OF ALLEGIANCE** – A moment of silence was followed by the Pledge of Allegiance.
- 03. ROLL CALL** – Members of the Council present were Travis Tschaenn, Matt Simpson, Ben Lacey, Chris Worley and Mark Tieken. Also present were Ann Hathaway, Clerk Treasurer; Debbie Cook, Town Manager and Tricia Leminger of Frost Brown Todd, PC.
- 04. CITIZENS COMMENTS RELATING TO May 11, 2023 AGENDA** – None.
- 05. CONSENT ITEMS**
  - 05.01.** The April 27, 2023 Regular Meeting minutes were considered. Ben Lacey made a motion to approve the minutes, as presented. Matt Simpson seconded. Passed 4-0-1. Chris Worley abstained as he did not attend the April 27<sup>th</sup> meeting.
  - 05.02.** The Civil Town and Fire Territory Claim and Payroll Dockets for April 28, 2023 through May 11, 2023 in the amount of \$2,278,222.66 was considered. Matt Simpson made a motion to approve the docket, as presented. Ben Lacey seconded the motion. Passed 5-0.
- 06. BID OPENING AND/OR AWARD** – None.
- 07. REPORTS FROM COMMISSIONS AND BOARDS** –
  - 07.01.** Advisory Plan Commission Report –
  - 07.02.** Board of Zoning Appeals Report –

Jodi Dickey, Director of Development Services, presented the APC and BZA reports to the Council. Chris Worley asked about the variance for 204 E. Main Street property to allow residents on the first floor.
  - 07.03.** Park Board Report – Travis Tranbarger, Director of Parks & Recreation presented his report to the council. He highlighted activity in Williams Park including Blastoff Playground improvements. Also, in partnership with the Duke Energy Foundation Grant, 21,000 plants have been installed as part of a beautification process and to create habitat and decrease mowing surface.

**08. TOWN ADMINISTRATIVE ITEMS –**

**08.01.** 2023 Budget Status Update – Clay Jackson, Financial Analyst, presented his report to the Council.

**09. PREVIOUSLY CONSIDERED ITEMS –**

**09.01. Ordinance #2023-08** - An Ordinance Annexing Real Estate into the Town of Brownsburg, Hendricks County, Indiana Pursuant to a Petition for Voluntary Annexation for Property Located at 3885 North State Road 267 (Lot #2), Brownsburg, Indiana - Proposed 3<sup>rd</sup> Reading and Final Adoption. Jodi Dickey, Director of Development Services, presented this request for the annexation. Matt Simpson made a motion to approve Ordinance #2023-08 on 3<sup>rd</sup> reading and final adoption. Mark Tieken seconded the motion. Passed 5-0.

**10. NEW FOR CONSIDERATION –**

**10.01. Resolution #2023-12** – A Resolution of the Town Council of the Town of Brownsburg Adopting a Revised 2023 Employee Handbook for All Town Employees. Debbie Cook, Town Manager, presented this resolution to the council. Ben Lacey asked that each version be tracked for historical purposes. Chris Worley made a motion to approve Resolution #2023-12, as presented. Matt Simpson seconded the motion. Passed 5-0.

**10.02. Resolution #2023-10** – A Resolution of the Town Council of the Town of Brownsburg accepting the College and Main Street Sewer Separation Project PER (Preliminary Engineering Report) dated March 31, 2023. Kathy Dillon, Water Utilities Director, presented this resolution to accept the previously presented Preliminary Engineering Report to the Council. The Town Council and Public comments received during the April 27, 2023 public hearing have been considered and will be included in an updated report to SRF. Ben Lacey made a motion to approve Resolution #2023-10, as presented. The motion was seconded by Mark Tieken. Passed 5-0.

**10.03. Resolution #2023-11** – A Resolution of the Town Council of the Town of Brownsburg to Designate Debbie Cook, Town Manager as the Authorized State Revolving Loan (SRF) Representative on Behalf of the Town of Brownsburg for the College Avenue and Main Street Sewer Separation project. Kathy Dillon, Water Utilities Director, presented this resolution to the Council. Ben Lacey made a motion to approve Resolution #2023-11, as presented. Travis Tschaenn seconded the motion. Passed 5-0.

**10.04.** Introductory Item – 34 North Grant and 40 North Grant Rezone Request. Jodi Dickey, Director of Development Services, presented this introductory item to the Council. The proposal coming forward is to rezone the property as MS (Motorsports). Chris Worley commented that he had visited the property and thought that it was a good fit. Travis Tschaenn asked if this the kind of redevelopment we are looking for in this area. Discussion ensued.

**11. TOWN MANAGER ITEMS – None.**

12. **CLERK-TREASURER ITEMS** – Clerk Treasurer, Ann Hathaway, informed the Council that the Indiana State Board of Accounts Auditors were on site and conducting the audit.

13. **TOWN COUNCIL ITEMS** – None.

14. **TOWN ATTORNEY ITEMS** – None.

15. **CITIZENS COMMENTS** –

Pam Sheads – 3973 Country Lane, commented via email.

16. **ADJOURNMENT** – Ben Lacey made a motion to adjourn at 7:24 p.m.

These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing <https://brownsburgin.new.swagit.com/videos/225003> for as long as this media is supported.

Brownsburg Town Council

By: \_\_\_\_\_  
Travis Tschaenn, President

ATTEST:

By: \_\_\_\_\_  
Ann Hathaway, Clerk-Treasurer