

# **BROWNSBURG TOWN COUNCIL MEETING MINUTES**

## **REGULAR MEETING**

**Thursday, June 8, 2023, 7:00 p.m.**

Brownsburg Town Council Meetings are live-streamed and archived

- 01. CALL TO ORDER BY PRESIDING OFFICER** – Town Council President Travis Tschaenn called the meeting of the Brownsburg Town Council to order at 7:00 p.m. on June 8, 2023 in the Brownsburg Town Hall, 61 N. Green Street.
- 02. INVOCATION/PLEDGE OF ALLEGIANCE** – A moment of silence was observed followed by the Pledge of Allegiance.
- 03. ROLL CALL** – Members of the Council present were Travis Tschaenn, Matt Simpson, Ben Lacey, Chris Worley and Mark Tieken. Also present were Ann Hathaway, Clerk Treasurer; Debbie Cook, Town Manager and Tricia Leminger of Frost Brown Todd, PC.
- 04. CITIZENS COMMENTS RELATING TO JUNE 8, 2023 AGENDA** –  
  
Jo Ann Barrick – 3644 Country Lane
- 05. CONSENT ITEMS**
  - 05.01.** May 25, 2023 Regular Meeting minutes were considered. Ben Lacey made a motion to approve the minutes, as presented. Matt Simpson seconded the motion. Passed 5-0.
  - 05.02** The Civil Town and Fire Territory Claim Docket for May 26, 2023 through June 8, 2023 and the Payroll Docket for May 2023, in the amount of \$2,668,610.66, were considered. Chris Worley made a motion to approve the docket, as presented. Matt Simpson seconded the motion. Passed 5-0.
- 06. BID OPENING AND/OR AWARD** – None.
- 07. REPORTS FROM COMMISSIONS AND BOARDS** –
  - 07.01.** Advisory Plan Commission Report –
  - 07.02.** Board of Zoning Appeals Report –

Jodi Dickey, Director of Development Services, presented her reports to the Council. The Council asked questions about the comments made during public comments regarding the APC report.
- 08. TOWN ADMINISTRATIVE ITEMS** – None.
- 09. PREVIOUSLY CONSIDERED ITEMS** – None.

**10. NEW FOR CONSIDERATION –**

**10.01. Resolution #2023-14** – A Resolution of the Town Council of the Town of Brownsburg Amending and Replacing Resolution No. 2019-25, Regarding the Acquisition and Use of Credit Cards by Certain Town Employees – Town Manager, Debbie Cook, presented this item to the Council. Based on recent staffing changes, the certain updates to the list for positions authorized for town credit cards must be made. Matt Simpson made a motion to approve Resolution #2023-14. Mark Tieken seconded the motion. Passed 5-0.

**10.02. Resolution #2023-15** - A Resolution Providing for Procedures Relating to the Public Bidding Process for Public Construction and/or Purchases Made by the Town Council – Aaron Kaytar, Capitol Projects and Procurement Manager, presented this resolution to the Council and described the changes be implemented. Matt Simpson made a motion to approve Resolution #2023-15. Ben Lacey seconded the motion. Passed 5-0.

**10.03. Resolution #2023-16** - A Resolution of The Town Council of the Town of Brownsburg Establishing the Purchasing Policy for the Town of Brownsburg– Aaron Kaytar, Capitol Projects and Procurement Manager, presented this item to the Council. Ben Lacey made a motion to approve Resolution #2023-16. Chris Worley seconded the motion. Passed 5-0.

**10.04. Ordinance 2023-09** – An Ordinance Amending the Text of the Garner PD to Remove a Requirement for 45’ Building Width and Replace That Standard With 40’ Building Width.– **Proposed 1<sup>st</sup> Reading, Proposed 2<sup>nd</sup> Reading, Proposed 3<sup>rd</sup> Reading and Final Adoption – Unanimous Consent Requested** – Jodi Dickey, Directory of Development Services, presented this ordinance to the Council. Consent was requested to hear this item on 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading and final adoption. Unanimous consent was given by the council. Matt Simpson made a motion to approve Ordinance #2023-09 on 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings and final adoption. Mark Tieken seconded the motion. Passed 5-0.

**10.05.** Introductory Item – CR 625 Rezone. Jodi Dickey, Director of Development Services, presented this introductory item to the Council.

**11. TOWN MANAGER ITEMS** – Deb Cook, Town Manager, commented regarding her goal of streamlining processes and the work being done to accomplish that goal.

**12. CLERK-TREASURER ITEMS** – None.

**13. TOWN COUNCIL ITEMS** – None.

**14. TOWN ATTORNEY ITEMS** – None.

**15. CITIZENS COMMENTS** –

Kat Fenoglio – 3672 Country Lane  
Cindy Hohman – 15 Tyler Court

**16. ADJOURNMENT – Matt Simpson made a motion to adjourn at 7:37 p.m.**

These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing <https://brownsburgin.new.swagit.com/videos/237002> for as long as this media is supported.

Brownsburg Town Council

By: \_\_\_\_\_  
Travis Tschaenn, President

ATTEST:

By: \_\_\_\_\_  
Ann Hathaway, Clerk-Treasurer