

BROWNSBURG TOWN COUNCIL MEETING MINUTES

REGULAR MEETING

Thursday, August 10, 2023, 7:00 p.m.

Brownsburg Town Council Meetings are live-streamed and archived

- 01. CALL TO ORDER BY PRESIDING OFFICER** – Town Council President Travis Tschaenn called the meeting of the Brownsburg Town Council to order at 7:00 p.m. on August 10, 2023 in the Brownsburg Town Hall, 61 N. Green Street.
- 02. INVOCATION/PLEDGE OF ALLEGIANCE** – Steve Stone, Chaplain for the Brownsburg Police Department, gave the invocation which was followed by the Pledge of Allegiance.
- 03. ROLL CALL** – Members of the Council present were Travis Tschaenn, Matt Simpson, Ben Lacey, Chris Worley and Mark Tieken. Also present were Clerk Treasurer, Ann Hathaway, Debbie Cook, Town Manager and Scott Krapf of Frost Brown Todd, PC.
- 04. CITIZENS COMMENTS RELATING TO August 10, 2023 AGENDA –**

Cindy Hohman – 15 Tyler Court
Dave Weyant – 20 Raccoon Court
Rob Kendall – 624 South Grant Street
- 05. CONSENT ITEMS**

05.01. The July 27, 2023 Regular Meeting minutes were considered. Ben Lacey made a motion to approve the minutes, as presented. Mark Tieken seconded the motion. Passed 5-0.

05.02 The Civil Town and Fire Territory Claim and Payroll Dockets for July 28, 2023 through August 10, 2023, in the amount of \$5,171,714.79, were considered. Chris Worley made a motion to approve the docket, as presented. Matt Simpson seconded the motion. Passed 5-0.
- 06. BID OPENING AND/OR AWARD –**

06.01. Northeast Interceptor Phase I Bid Award – Kathy Dillon, Water Utilities Director, presented the bids to the Council. There were nine bids received and opened. Eagle Valley was the lowest bidder coming in at \$2,314,810.00, which is about one million dollars lower than the engineers had projected. Ben Lacey made a motion to approve the bid from Eagle Valley. Matt Simpson seconded the motion. Passed 5-0.
- 07. REPORTS FROM COMMISSIONS AND BOARDS –**

07.01. Advisory Plan Commission Report –

07.02. Board of Zoning Appeals Report –

Jodi Dickey, Director of Development Services, presented both, the APC and BZA, reports to the Council. There were no questions. Ben Lacey made a comment regarding the UDO. He would like to see some milestones with some associated timing with those. He is concerned with the additional zoning classifications for residential. It seems to be complicating things. He would like to know when the council will be able to review the updates to the UDO. Jodi stated that the APC had a work session and would like to schedule another work session in September for public input.

08. TOWN ADMINISTRATIVE ITEMS – None.

09. PREVIOUSLY CONSIDERED ITEMS – None.

10. NEW FOR CONSIDERATION –

10.01. Ordinance #2023-12 – An Ordinance to Prohibit the Use of Public Records for Commercial Purposes – Proposed 1st Reading. Debbie Cook, Town Manager, presented this ordinance to the Council. This ordinance would prohibit requesters from obtaining information through the Town’s Public Records Request process to solicit business from the town itself or from other entities including local businesses and residents. Staff recommends approval. Chris Worley made a motion to approve Ordinance #2023-12 on proposed 1st reading. Ben Lacey seconded the motion. Passed 5-0.

10.02. Motion to Consider a Request for a Conditional Rezone for Property Located at the Southeast Corner of E. CR 300 North and S. Green Street. Jodi Dickey, Director of Development Services, presented this item to the Council. The applicant is requesting a conditional zoning upon annexation to High Intensity General Commercial (C2) to construct a retail development on the property. This comes from the APC with a unanimous favorable recommendation but recommended that self-storage uses be removed from the allowable Special Exception uses for C2 for this site. Matt Simpson made a motion to consider the rezone. Ben Lacey seconded the motion. Passed 5-0.

11. PARK AUTHORITY ITEMS –

11.01. Master Plan Resident Survey – Amber Lane, Assistant Director of Parks and Recreation, stated that the community survey has been prepared and will go out to the community on August, 14, 2023.

11.02. Parks and Recreation Report – Amber Lane, Assistant Director of Parks and Recreation, presented this report to the Council. The next Farmer’s Market will include Motorsport Mania. There will drivers and their car on site to photos and autographs. B.A.S.E. is back in session, for which, there is currently a waitlist. The intention is for this waitlist to be temporary until additional staff members can be added. Travis Tschaenn asked if a time could be placed on the treatment signs at the parks so patrons could discern when they can get back on the grass. He also commented that he would like to see the Town pursue more in depth relationship with the

NHRA, especially in Parks and Recreation. He also asked if the B.A.S.E. income is flat or are we losing revenue. He would like to see that information. Ben Lacey commented regarding weeds and the treatment signage, B.A.S.E., splash-pad maintenance and park maintenance. Our parks should be kept in good condition to mitigate risk. Amber did discuss weekly and monthly playground checks and certifications and that national standards are used for these certifications.

12. TOWN MANAGER ITEMS –

12.1. Consent To Designate Signatory Representative for a Temporary Easement Sale –

Shawn Pabst, Assistant Town Manager, presented this item to the Council. INDOT is requesting consent to purchase three temporary ROW easements from the Town of Brownsburg for \$1,000 each. These temporary easements will allow INDOT to construct ADA ramps along East Main Street and are only temporary. The parcels are listed below. INDOT requires that signer of the agreement be authorized by the council to sign documents for this process.

Parcel 1: 59 East Main Street

Parcel 2: 53 East Main Street

Parcel 3: 51 East Main Street

Staff recommends authorizing our Capital Projects & Field Operations Director to sign documents on behalf of the Town of Brownsburg related to this agreement with INDOT. Chris Worley made a motion to approve Shawn Pabst, Assistant Town Manager, to serve as signatory. Matt Simpson seconded the motion. Passed 5-0.

13. CLERK-TREASURER ITEMS –

13.01. Acknowledgment of Uniform Conflict of Interest Statements – Ann Hathaway, Clerk Treasurer, asked for this acknowledgement. All acknowledged.

14. TOWN COUNCIL ITEMS – None.

14.01. Travis Tschaenn, Council President, appointed Kent Fillinger to fill the vacancy on the APC.

Mark Tieken discussed the traffic concerns communicated to him by one of his constituents. He also discussed the Grant Street traffic situation. He is asking for patience from the citizens.

Matt Simpson stated that he spoke with Chief Alcorn regarding the safety aspect of the Grant Street parking situation. Chief is looking into this.

Ben Lacey also discussed the public safety issue of the Grant Street parking issue.

Chris Worley thanked Matt and Mark for looking into the traffic and parking issues. He wondered what the school's instruction had been to the students with regards to parking. Travis Tschaenn agreed with Matt and Mark. Public safety is a concern.

15. TOWN ATTORNEY ITEMS – None.

15. CITIZENS COMMENTS –

Tom Caputo – 8884 Julia Ann Drive
Elizabeth DeGroot – 6589 Kara Lane
Kristin Drake – 8901 River Ridge Drive
David Weyant – 20 Raccoon Court
Rob Kendall – 624 South Grant Street

16. ADJOURNMENT – Matt Simpson made a motion to adjourn at 7:53 p.m.

These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing <https://brownsburgin.new.swagit.com/videos/269000> for as long as this media is supported.

Brownsburg Town Council

By: _____
Travis Tschaenn, President

ATTEST:

By: _____
Ann Hathaway, Clerk-Treasurer