

BROWNSBURG TOWN COUNCIL MEETING MINUTES

REGULAR MEETING

Thursday, August 24, 2023, 7:00 p.m.

Brownsburg Town Council Meetings are live-streamed and archived

- 01. CALL TO ORDER BY PRESIDING OFFICER** – Town Council President Travis Tschaenn called the meeting of the Brownsburg Town Council to order at 7:00 p.m. on August 24, 2023 in the Brownsburg Town Hall, 61 N. Green Street.
- 02. INVOCATION/PLEDGE OF ALLEGIANCE** – The Pledge of Allegiance was followed by a moment of silence.
- 03. ROLL CALL** – Members of the Council present were Travis Tschaenn, Matt Simpson, Ben Lacey, Chris Worley and Mark Tieken. Also present were Clerk Treasurer, Ann Hathaway; Debbie Cook, Town Manager and Tricia Leminger, Town Attorney.
- 04. CITIZENS COMMENTS RELATING TO August 24, 2023 AGENDA –**

David Weyant – 20 Raccoon Court
Rob Kendall – 624 South Grant Street
- 05. CONSENT ITEMS**

05.01. The August 10, 2023 Regular Meeting minutes were considered. Ben Lacey made a motion to approve the minutes, as presented. Matt Simpson seconded the motion. Passed 5-0.

05.02 The Civil Town and Fire Territory Claim Dockets for August 11, 2023 through August 24, 2023, in the amount of \$2,226,968.01, were considered. Matt Simpson made a motion to approve the docket, as presented. Chris Worley seconded the motion. Passed 5-0.
- 06. BID OPENING AND/OR AWARD** – None.
- 07. REPORTS FROM COMMISSIONS AND BOARDS –**

07.01. Police Department Report – Chief Joe Grimes presented his report to the council. Chief talked about the “Night Out Against Crime” that will take place on October 3, 2023 from 5:30 p.m. to 7:30 p.m. at Arbuckle Park. This will be done in collaboration with the Parks Department. Travis Tschaenn mentioned with the return of Officer Crosby and that the Police Department is fully staffed with her return. Chief Grimes discussed her return and her new role.

07.02. Fire Territory Report – Chief Larry Alcorn presented his report to the council. He discussed the interviews for new firefighters and mentioned that conditional offers will be given tomorrow.

07.03. Redevelopment Commission Report –

07.04. Economic Development Commission Report –

Ethan Pierce, Economic Development Director, presented the reports to the council. There were no questions from the Council.

08. TOWN ADMINISTRATIVE ITEMS –

08.01. Economic Development Report – Ethan Pierce, Economic Development Director presented the report to the council. There were no questions.

08.02. Grants Report – Clay Jackson, Budget Analyst, presented his report to the Council. As of June 30, 2023:

- \$1.4 million has been awarded
- \$293,066.62 in receipts
- \$1.6 million in disbursements
- There are two outstanding grant applications: Community Crossings and IDHS

We have already exceeded the threshold required to receive a federal audit. Ben Lacey expressed his appreciation for the work staff has put into getting and reporting grants.

08.03. Finance Report – Clay Jackson, Budget Analyst, presented his report to the Council. As of June 30, 2023, has expended 50.5% of the 2023 budget. There were no questions from the Council.

09. PREVIOUSLY CONSIDERED ITEMS –

09.01. Ordinance #2023-12 – An Ordinance to Prohibit the Use of Public Records for Commercial Purposes – **Proposed 2nd Reading, Proposed 3rd Reading and Final Adoption.** Debbie Cook, Town Manager, reiterated this ordinance to the Council. After the 1st reading, it was asked if public records requests from local entities and residents should be exempt from this ordinance. Town Attorney, Tricia Leminger, researched this issue with the State Public Access Counsellor and, having done so, is recommending the Council move forward with considering the ordinance, as it was presented on 1st reading. Matt Simpson made a motion to approve Ordinance #2023-12 on 2nd and 3rd readings and final adoption. Ben Lacey seconded the motion. Passed 5-0.

10. NEW FOR CONSIDERATION – None.

11. PARK AUTHORITY ITEMS –

11.01. Park Maintenance Operations – Amber Lane, Interim Director of Parks and Recreation, presented this report to the Council. She highlighted the Splash Pad and the significant improvements that need to be made, including, new plumbing, repair of the concrete coating and filtration pumps need replaced. Travis Tschann discussed the B.A.S.E. Programs budget versus revenues. The 2024 proposed budget is \$1,284,866 and the projected revenue

\$1,230,000. So we are projecting a loss of almost \$55,000. He noted the budgets and revenues for the last few years showing that the B.A.S.E. program is costing the Town money. He suggested talks with the Schools to see what can be done. Ben Lacey made comments regarding the maintenance of the splash pad and the grass chemical application issue. Matt Simpson commented on the concert event and the job well done by staff.

11.02. Recreation Planning Report – Amber Lane, Interim Director of Parks and Recreation, presented this report to the Council. She highlighted the Blues in the Burg event and the upcoming Eclipse in 2024. She also discussed the cancellation policy for events.

12. TOWN MANAGER ITEMS – Debbie Cook, Town Manager, turned it over to Shawn Pabst to discuss the limited parking areas and designating those. He asked for consent to place temporary “No Parking” signs on one side of some of the residential streets surrounding the High School to eliminate one way traffic situations. The original Ordinance is #2017-35 and they would start close to the High School on Grant Street. They will expand as needed. All Council members consented.

13. CLERK-TREASURER ITEMS – None.

14. TOWN COUNCIL ITEMS – None.

14.01. Fee Waivers – Debbie Cook, Town Manager, suggested not waiving event fees unless it is a joint project with the Town. Discussion ensued regarding these waivers. Ben Lacey made a motion to approve the policy as presented. Matt Simpson seconded the motion. Passed 5-0.

Ben Lacey commented on the UDO update issue. A lot of feedback has been received from the community. The APC is having a public work session on September 25, 2023. An open house is being scheduled either, late October or early November with presentation to the Council in January 2024.

Matt Simpson commented the Pool. It is still in the very early stages of planning and the community will get a full report and an opportunity to give feedback.

15. TOWN ATTORNEY ITEMS – None.

16. CITIZENS COMMENTS –

Cindy Hohman – 15 Tyler Court
David Weyant – 20 Raccoon Court
Tom Caputo – 8844 Julia Ann Drive – Hession Fields Community
Chris Wott – 6578 Kara Lane
Rob Kendall – 624 South Grant Street

16. ADJOURNMENT – Matt Simpson made a motion to adjourn at 7:52 p.m.

These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing <https://brownsburgin.new.swagit.com/videos/270066> for as long as this media is supported.

Brownsburg Town Council

By: _____
Travis Tschaenn, President

ATTEST:

By: _____
Ann Hathaway, Clerk-Treasurer

**This is the signature page for the August 24, 2023 Regular Council Meeting.