

**Brownsburg Metropolitan
Police Department**

Michael E. Dove
Chief of Police
F.B.I.N.A. 223



31 North Green Street
Brownsburg, IN 46112-1235

Board of Police Commissioners

Tom Garrison
Stan Comer
Ray Kotarski
Dwayne Sawyer
Allan Bolante

Attorney
Jayson Marksberry

BROWNSBURG POLICE COMMISSION MINUTES

These are the Minutes of the regularly scheduled meeting of the Brownsburg Police Commission held at the Brownsburg Town Hall on September 11, 2012 at 7:00 p.m.

MEMBERS PRESENT: Stan Comer, Allan Bolante, Ray Kotarski, Dwayne Sawyer

MEMBER ABSENT: Tom Garrison

ALSO PRESENT: Chief of Police Mike Dove, Major Pat Bullock, Captain Ben Pyatt, Attorney Jayson Marksberry, Secretary Kathy Polhill

On behalf of the police commission, Stan Comer offered condolences to Lieutenant Campbell on the passing of his grandmother.

In addition, he asked everyone to stand for a moment of silence to remember the victims of 9/11.

The Pledge of Allegiance was given.

Stan Comer said the agenda had changed in that County Commissioner Eric Wathen would not attend this evening's meeting due to another commitment. There were no further changes to the agenda. Allan Bolante made a motion to approve the amended agenda. Dwayne Sawyer seconded the motion. There was no discussion. The motion carried unanimously.

Ray Kotarski made a motion to approve the regularly scheduled August 14, 2012 meeting Minutes. Dwayne Sawyer seconded the motion. There was no discussion. The motion carried unanimously.

Allan Bolante made a motion to approve the Executive Session meeting Minutes of August 23, 2012. Ray Kotarski seconded the motion. There was no discussion. The motion carried unanimously.

COMMISSION OF ACCREDITATION
FOR LAW ENFORCEMENT AGENCIES



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Dwayne Sawyer made a motion to approve the Posting Journal as submitted. Allan Bolante seconded the motion. There was no discussion. The motion carried unanimously.

OLD BUSINESS

CHIEF OF POLICE

There are currently four reserve recruits attending the Boone County Reserve Academy, who will graduate in October. Nine additional candidates will start at the Brownsburg Police Reserve Academy September 18th.

The Brownsburg Police Department has been approved for certification to host reserve academies by the Indiana Law Enforcement Training Board. This makes the department one of two in the State of Indiana to receive this certification.

A Unified Event Action Plan was created for the U.S. Nationals. Several meetings were held with local, state, and federal agencies. Chief Dove went on to explain some of the incidents that occurred during this event.

Dwayne Sawyer commented that the Unified Event Action Plan was very detailed and well put together; a job well done.

Chief Dove said he was unable to come up with an estimate on the number of people who attended Night Out Against Crime but knows it was in the thousands. He expressed particular thanks to Major Bullock, Kathy Polhill, Kellie Stewart, Chris Wingler, Kim Shupert, and Dave Albertson for their hard work before and during the event. Chief Dove then presented certificates which read, "For your outstanding efforts in making this year's Night Out Against Crime a great success".

Major Bullock commented that for many years he had to organize the maintenance, etc., without any help for this event. Since Dave Albertson started helping with this event, things have gone much more smoothly as far as hooking up to the electrical and organizing everything outside. Major Bullock extended special thanks to Dave Albertson for his hard work and efforts.

Ray Kotarski added his thanks to Chief Dove, that this started with the chief's vision of what Night Out Against Crime should be about and that it has developed to that point.

Chief Dove and the town manager have had many discussions about the budget. A lot of extra funds will have to be requested for such things as funding for the Reserve Division and extra over-time help for the Nationals. An additional line item has been requested for a command vehicle. Chief Dove would like to keep longevity in place. The town manager came up with a formula that goes back somewhat to the old system, which means a payment every four years, staggered depending on the number of years with the department. There will be no pay raises in 2013.

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Originally eight vehicles were going to be purchased, but that has decreased to four. Chief Dove was told by the town manager that if there was an additional cash flow, appropriations would be given. At this time, however, four (five at the most) vehicles will be purchased. The C.C.D. Fund (Cumulative Capital Development) has approximately \$210,000.

Allan Bolante asked what the expectations were for seizure money in 2012. Chief Dove responded it was difficult to say. There is a new Mutual Aid Agreement with U.S. Customs, and the Interdiction Unit is still working.

Dwayne Sawyer commented that the town manager and chief have worked very closely this year with good communications and ongoing dialogue.

Chief Dove had no further old business to discuss.

OLD BUSINESS
COMMISSION

The commission had no old business to discuss.

NEW BUSINESS
CHIEF OF POLICE

Chief Dove said there had been an E.R.T. activation on a local suspect for A-Felony warrants. This particular case was generated by the police department's detectives. A plan was created between the department's Uniform Division and E.R.T. Commander Major Grimes. No outside agencies were required. Chief Dove said this demonstrates the professionalism of everyone involved and shows that a department this size can handle this type of case from the start to the finish.

A check was received from Mrs. Bailey in the amount of \$1,905 to go towards the police department's K-9 Unit. Chief Dove said she not only donates to the department's K-9 Unit, but has been the sole supporter of the Youth Summer Camp which Sergeant Fleck puts on. He expressed his thanks for her donations.

Chief Dove had no further new business to discuss.

NEW BUSINESS
COMMISSION

Stan Comer said work had been done to modify the chief's evaluation form, titled Brownsburg Police Sub Performance Evaluation Report.

Dwayne Sawyer made a motion to approve the new Brownsburg Police Sub Performance Evaluation

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Form. Allan Bolante seconded the motion. There was no discussion. The motion carried unanimously.

Stan Comer acknowledged that the police department's attorney, Jayson Marksberry, has been with the department just over a year and that he appreciated his expertise and suggestions to the commission.

Ray Kotarski said Jayson has helped out the commission numerous times and appreciated that. He always makes himself available and is quick to call back. He expressed his thanks to Jayson for what he has done for the commission.

Allan Bolante said Jayson has met and exceeded his expectations of him.

Dwayne Sawyer added that Jayson's style and experience serve the police commission and police department well. He said he was impressed, was grateful, and it was a pleasure working with him, and he hoped he would keep working with the department for awhile.

Dwayne Sawyer then made a motion to increase the legal counsel's rate to \$175 an hour. Allan Bolante seconded the motion. Stan Comer added that Jayson's current salary, from when he started, is \$150 an hour. There were no further comments. The motion carried unanimously.

The commission had no further new business to discuss.

MAJORS' REPORTS

Stan Comer asked if a lot of Bath Salts have been seen in Brownsburg, as well as the selling of K2 and Spice. Chief Dove responded it's believed it still is but not certain. However, he cited an instance when a substance was sent to the lab, and it was returned as not being a controlled substance. Legislation was passed, but there is a lot of litigation involved. There are several outside entities lobbying to change the law again. The makers of these substances change the chemical makeup to fit the law.

Major Bullock said he believed there was confusion when the initial law was passed. Training is a preventative maintenance to stay current rather than to try to fix anything.

Captain Pyatt added there have been some arrests made on Bath Salts but does not believe it is an epidemic in this area. They are sold over the counter because the chemical makeup is not outlawed.

OFFICER STATISTICAL REPORT

There were no comments.

PUBLIC SERVICE ACTIVITY REPORT

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Stan Comer noted Sergeant Fleck had done a building tour and had a Crime Watch meeting the Month of August.

MISCELLANEOUS CORRESPONDENCE

There was no correspondence to discuss.

ATTORNEY

Referring to the Rainy Day Fund, Jayson Marksberry said at this point in time, the concerns are over the logistics and how to segregate the fund. He will present some recommendations to the commission, either through an executive session or a public meeting. There will also have to be discussions with the town on how to segregate the fund. The fund needs to be consistent with the objectives the commission had in mind. A concern is not structuring the fund in such a way where there would be a State Board of Accounts problem next time. He will keep the commission informed on the status of his research.

Jayson Marksberry expressed his thanks to the commission for its support and comments about him. He added it has been a pleasure to serve the department and commission and appreciates the relationship that has been built with the chief and the commission.

The attorney had no further comments.


FLOOR

There were no comments from the floor.

Stan Comer expressed his appreciation to Dave Albertson for attending this evening's meeting and for his assistance and to the officers who were in attendance.

There being no objections, Stan Comer adjourned the meeting at 7:38 p.m.

THESE MINUTES SO APPROVED THIS 9TH DAY OF OCTOBER 2012.

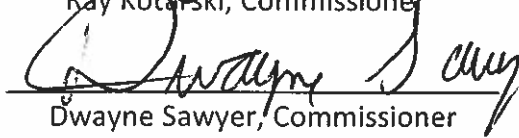


Stan Comer, President

Allan Bolante, Vice-President



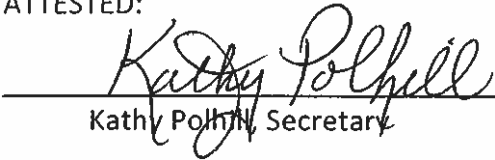
Ray Kotarski, Commissioner



Dwayne Sawyer, Commissioner

Tom Garrison, Commissioner

ATTESTED:



Kathy Polhill, Secretary