

MAKE PAYMENT TO:
BROWNSBURG TOWN COURT

31 N. Green Street
Brownsburg, Indiana 46112
TEL (317) 852-1192 FAX (317) 852-1116

PAYMENT HOURS:

Mon, Tues, Thurs, Fri: 9:00 AM – 4:00 PM
Wed: 9:00 AM – 12:00 PM

PHONE HOURS:

Mon, Tues, Thurs, Fri: 9:00 AM – 4:00 PM
Wed: 9:00 AM – 11:30 AM

1. **You have 60 days from the date your citation was issued to return this completed form to the court office.**
2. **If you wish to admit to the charge:**
 - a. Complete this form and mail it and payment to the above address within 60 days. Some violations can be paid online at [HTTPS://PUBLICACCESS.COURTS.IN.GOV.](https://publicaccess.courts.in.gov) Payments made at the court office must be in the form of a money order, **EXACT** cash, or Credit card. Payments are **NOT** taken via phone.
 - b. **NO PERSONAL CHECKS!!!**
 - c. If you want a receipt, you will need to include a self-addressed, stamped envelope with your payment.
3. **If you wish to deny the charge:**
 - a. Complete this form (remember to circle "C – I DENY") and mail it to the above address within 60 days.
 - b. If you deny the charge your case will be set for Trial on a Wednesday. You will be notified by mail of your Trial date.
 - c. It is **YOUR** responsibility to notify the Court of any change in your address. Failure to appear may result in the maximum judgment being entered against you. Maximum judgments can be up to \$10,000 depending on the classification of your offense.
4. If you fail to pay your charge by the due date, your driver's license will be suspended until full payment is received. **THERE WILL BE A \$25 LATE FEE ADDED TO LATE TICKETS!!**
5. **If you wish to apply for a deferral to keep the ticket off of your driving record:**

For state statute violations, call the Hendricks County Prosecutor at 317-745-9283. For local ordinance violations, call the Town Attorney at 317-237-3978.

If any of the following conditions exist you will NOT qualify:

 - Having a ticket within the past year
 - Speeding 20 mph or more over the limit
 - Work zone/School zone/Construction zone ticket
 - 2 or more moving violations in last 5 years
 - An OWI conviction within the last 10 years
 - Failure to yield to emergency vehicle
 - A CDL license
 - Illegal U-turn

Do not contact the Court to determine if you qualify for a deferral.

FINES & COSTS-EFFECTIVE OCTOBER 2015

MOVING VIOLATIONS

SPEEDING	\$160
**SPEEDING IN SCHOOL ZONE –	ADDITIONAL \$25
**SPEEDING IN CONSTRUCTION ZONE –	CONTACT COURT
FAILURE TO YIELD TO EMERGENCY VEHICLE	\$160
FAILURE TO YIELD TO HWY MAINTENANCE	\$160
SEATBELT VIOLATION	\$25
CHILD RESTRAINT VIOLATION	\$25
ALL OTHER OFFENSES	\$160

COMMERCIAL VEHICLE VIOLATIONS

OVERWEIGHT	\$160
ILLEGAL PARKING IN CMV	\$160
ALL OTHER VIOLATIONS	\$160

I understand that if a judgment is entered against me, it will become part of my driving record. I hereby enter my appearance on the charge contained on the Uniform Traffic Ticket. I waive my initial hearing and answer to the charge as follows:

Please circle your choice below:

- A. **I admit** to the charge and enclose the required payment for fines and costs. No Personal Checks!
- B. **I plead** no contest. I understand that this will still become part of my driving record and enclose the required payment for fines and costs. No Personal Checks!
- C. **I deny** the truth of the charge and request the case be set for Trial. Please note that if you choose to deny the charge and proceed to Trial that the Judge is not bound by the fines and costs set out above and may consider other circumstances, including prior record of convictions.

If your ticket is late, please remember to include the \$25 late fee.

Today's date

Ticket number

Printed Name (as it appears on the citation)

Signature

Street Address

City, State, & Zip Code

To make a payment by credit card go online to:

[HTTPS://PUBLICACCESS.COURTS.IN.GOV](https://publicaccess.courts.in.gov)

If you wish to pay by debit/credit card, please be aware that this goes through a 3rd party vendor and it takes a **MINIMUM of 7 BUSINESS days** for us to receive your payment. **If your payment is due before that time, we will decline your payment and your license will be subject to suspension.**