

Department of Development Services

SWIMMING POOL/SPA PERMIT



61 N. Green Street | Brownsburg, IN 46112

Phone 317-852-1128 | Fax 317-852-1134

www.brownsburg.org

Items to be included with this application:

Required Submittals:

- Completed Application (signed by the Applicant)
- Affidavit and Consent of Property Owner
- Statement of Financial Responsibility (signed by the Owner)
- Six (6) copies of the building plan for commercial/public uses.
- Six (6) copies of the site plan for commercial/public uses.
- Three (3) copies of the building plan for residential uses.
- Three (3) copies of the site plan for residential uses.
- One (1) copy of any Homeowner's Association (HOA) Approvals
- Electronic Copies of all submittal items.

Additional Requirements:

- Estimated Construction Schedule.
- Back Wash Discharge (Operations and Maintenance Manual)
- Bonding Grid Layout/Material

Unified Development Ordinance (UDO) & Other Code Links:

Unified
Development
Ordinance (UDO)



[http://bit.ly/
UDO-2015](http://bit.ly/UDO-2015)

Density
Development
Standards



[http://bit.ly/
DensityandIntensity](http://bit.ly/DensityandIntensity)

Setback
Development
Standards



[http://bit.ly/
SetbackStdS](http://bit.ly/SetbackStdS)

Ch. 57 Illicit
Discharges and
Connections



[http://bit.ly/
TitleVCh57](http://bit.ly/TitleVCh57)

2006 International
Plumbing Code (IPC)



[http://bit.ly/
IPC-2006](http://bit.ly/IPC-2006)

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PROJECT NAME:	RECEIVED STAMP
PERMIT #:	
RECEIPT #:	

COMPLETE THE FOLLOWING:

Applicant:	Company:		
	Contact:	Email:	
	Address:	City, State	Zip code:
	Phone #:	Cell #:	Fax #:

Check if the Applicant is the Property Owner.

Property Owner:	Company:		
	Contact:	Email:	
	Address:	City, State	Zip code:
	Phone #:	Cell #:	Fax #:

Check if the Applicant is the Project Contact.

Project Contact:	Company:		
	Contact:	Email:	
	Address:	City, State	Zip code:
	Phone #:	Cell #:	Fax #:

Location & Project Info:	Parcel #:	Estimated Cost:
	Site Address:	Suite #:

Subdivision:	Lot #:	Township:
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HOA Approval Needed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Water Provider:	Sewer Provider:
	Service Diameter:	Lateral Size:

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**AFFIDAVIT & CONSENT OF
PROPERTY OWNER**

SWIMMING POOL/SPA PERMIT

That I/we _____ after first being duly sworn, depose and say:

That I am/we are the owner(s) of the Real Estate located at: (Legal and/or common address)

Parcel Number(s): _____

That I/we have read and examined the application for Swimming Pool/Spa Permit, and I/we are familiar with its contents. That I/we have no objections to, and consent to such request as set forth in the application.

Homeowner’s Association (HOA) Acknowledgement:

- I/we furthermore certify that I/we **DO NOT HAVE** a Homeowner’s Association (HOA) and that I/we do not need to seek further approval from any other homeownership board or group.
- I/we furthermore certify that I/we **DO HAVE** a Homeowner’s Association (HOA) and that I/we have received approval through said organization; and confirmation of such approval is attached to this application.

Signature of Owner

Print Name

STATE OF _____)

) SS:

COUNTY OF _____)

BEFORE ME, the undersigned, a Notary Public in and for said County and State, personally appeared _____, who acknowledged the execution of the above and foregoing instrument to its voluntary act and deed on the ____ day of _____, 20____.

Commission Expiration Date

Notary

County of Residence

Printed Name

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Required Plan Information: All plans shall be submitted via 11x17 paper and .PDF electronic format to the Department of Development Services.

1. **Physical Description of the Pool:** Includes, pool perimeter area, depths, waterlines, stairs, ladders, ledges and underwater seat benches, diving equipment, and materials of construction.
2. **Dimensional Design:** At least one PLAN VIEW and one **ELEVATION VIEW** showing depths, walls and floor slopes.
3. **Designation of Pool Type:** As specified in 675 IAC 20-2-1 "Public Swimming Pools", and if diving equipment is planned.
4. **Pool Egress:** All plans shall show the proper means of egress that conform to 675 IAC 20-4-14.
5. **Electrical Equipment:** Shall conform to Indiana Electrical Code 675 IAC 17. Plans should indicate all electrical outlets within twenty (20) feet of the inside walls of the pool.
6. **Waste Water Disposal:** Show that backwash water will be discharged into a sanitary sewer through an approved air gap, or into an approved subsurface disposal system, or by means in accordance with the 2012 International Plumbing Code with Indiana amendments, 3rd printing and 327 IAC the rules of the Water Pollution Control Board.
7. **Safety Features:** Plans shall show the means by which access to the pool will be restricted:
 - a. Walls or fencing not less than four (4) feet in height and completely surrounding the pool and deck area,
 - b. with self-closing and self-latching gates and doors, both capable of being locked, OR, an APPROVED pool cover. (Safety features must also include requirements of 675 IAC 20-2-26 and 675 IAC 20-4-27.) **ABOVE GROUND POOLS MUST SHOW IN DETAIL THE STAIR / GATE MEANS OF ACCESS.**
 - c. A ring or throwing buoy fitted with forty (40) feet of one-fourth (1/4) inch diameter line.
 - d. A pole not less than twelve (12) feet in length.
 - e. Access to a telephone.
 - f. A residential pool shall be provided with a suitable handhold around its perimeter in areas where depths exceed three (3) feet six (6) inches. Handholds shall be provided no further apart than four (4) feet and shall consist of any one (1) or a combination of items listed as follows:
 - i. Coping, ledge, or deck along the immediate top edge of the pool that provides a slip-resisting surface of at least four (4) inches minimum horizontal width and located at or not more than twelve (12) inches above the waterline.
 - ii. Ladders, stairs, or seat ledges.
 - iii. A secured rope or railing placed at or not more than twelve (12) inches above the waterline.
8. **Swimming Pool Slides:** S4216.2 Swimming Pool slides in residential swimming pools shall terminate such that the following applies:
 - a. The end of the slide is not more than twelve (12) inches above the pool deck.
 - b. The depth of the water at the end of the slide meets the manufacturer's recommendations or thirty-six (36) inches, whichever is greater.
9. **Swimming Pool Pumps**
 - a. A pump and motor shall be provided for circulation of the pool water.
 - b. With all pressure filter systems a cleanable strainer of screen shall be provided.
 - c. Pumps and motors shall be accessible for inspection and service

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FURTHER:

1. If an **underwater light** fixture is provided, the pool diagram must indicate if the system is low voltage or a 120-volt system.
 - a. A 120-volt light must have an insulated #8 copper bond wire from light shell to an approved light junction box.
 - b. The bond wire must be installed in the conduit from the light to an approved light fixture junction box.
2. Show the location of **an approved light fixture junction box** above the deck on the site/plot plan, no closer than five (5) feet to the pool edge and not under a diving board.
3. The site/plot plan must show the location of the pool circulation pump, heater, filter, panel board, cover switch, and pool house, if used.
4. The site/plot plan, the location of a disconnect switch for the pool circulation pump, heater, filter and pool cover. Disconnect switches must be within sight and equal to or less than fifty (50) feet from the motor, or the circuit breaker must be the "lock out" type.
5. Show the location of **ANY 120-volt electrical receptacles** within twenty (20) feet of the pool edge. All receptacles within twenty (20) feet of the pool edge must be GFCI protected. No receptacle shall be within ten (10) feet of the pool edge.
6. Show, on the site/plot plan, and lighting fixtures within ten (10) feet of the pool edge. (This includes low voltage landscape fixtures)
7. Show the location of any electrical switches. No switch shall be located within five (5) feet of the pool edge.
8. Site/Plot Plan must show drainage patterns or drainage arrows.
9. Provide **elevation** drawing of pool, showing all depths, changes in depth and length.
10. Show diving board and/or slide on site/plot plan. (If none are proposed, state so on the plans)
11. Show "figure 4" type handrail at all exits, at all ends of pool, with auto cover.
12. **For ABOVE GROUND POOLS ONLY:** State that a single twist lock receptacle shall be used to connect the pool pump motor to the electrical supply. Single receptacle must be GFCI protected or pump must be double insulated with an internal ground.

ADDITIONALLY:

1. SITE/PLOT PLAN: Submit two (2) copies of the site plan, (4 if commercial) showing all existing and proposed structures on the lot, plus the street address, subdivision name and lot number. **SITE/PLOT PLAN MUST ALSO INCLUDE THE FOLLOWING:**
 - a. Location of pool, including setback of pool from side and rear yard and any easements from the edge of deck – NOT THE EDGE OF POOL.
 - b. Principal Structure.
 - c. Detached garage, driveway, and accessory structures.
 - d. All Easements and Rights-of-Way.
 - e. Septic Tank, Leach Field and Well location. (if Present)
 - f. Show ANY existing utilities within fifty (50) feet of the proposed pool location.
 - g. Show how area will drain after pool is constructed. Show drainage arrows or grading plans.
 - h. Show all pool accessory structures: Heater, filter, automatic pool cover, and any other equipment. Also, indicate any automatic fill device or backflow preventer.
 - i. Show ENTIRE deck area and all dimensions on all sides.
 - j. Show any retaining walls, and detail their construction.
2. COLOR, PATTERN or FINISH OF POOL INTERIOR: The color pattern, or finish of the pool interior shall not obscure the existence or presence of object or surfaces within the pool. The floor of all pools shall be white, light colored, or light colored patterns in order to facilitate the identification of any objects within the pools. (675 IAC 20-2-3)