



**BROWNSBURG METROPOLITAN
POLICE DEPARTMENT**

Joseph A. Grimes
Chief of Police

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BROWNSBURG POLICE COMMISSION MINUTES

These are the Minutes of the regularly scheduled meeting of the Brownsburg Police Commission held at the Brownsburg Town Hall February 12, 2019 at 6:00PM.

MEMBERS PRESENT: Ray Kotarski, Allan Bolante, Terry Smith, Dennis Dawes and Paul Whalen

ALSO PRESENT: Chief Joseph Grimes, Major Andy Watts, Major Bryan Fultz, Attorney Jayson Marksberry and Secretary Kellie Cummins

The Pledge of Allegiance was recited followed by a moment of silence.

Roll Call was conducted. All members were present and a quorum was formed.

Ray Kotarski requested approval of the agenda. Allan Bolante made a motion to approve the agenda as posted. Paul Whalen seconded the motion. Motion carried 5-0.

Ray Kotarski requested a motion to approve the minutes from the January 8, 2019 Police Commission Meeting. Paul Whalen made a motion to approve the minutes as presented. Terry Smith seconded the motion. Motion carried 5-0.

Ray Kotarski requested a motion to approve the minutes from the Executive Session meeting dated January 31, 2019. Paul Whalen made a motion to approve the minutes as presented. Terry Smith seconded the motion. Motion carried 5-0.

Board of Police Commissioners

Terry Smith
Ray Kotarski
Dennis Dawes
Paul Whalen
Allan Bolante

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Attorney
Jayson Marksberry



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Ray Kotarski requested a motion to approve the budgetary report dated February 1, 2019. Terry Smith made a motion to approve the report as submitted. Paul Whalen seconded the motion. Motion carried 5-0.

OLD BUSINESS
CHIEF OF POLICE

Chief Grimes updated the Commissioners on the current Reserve Recruitment. Chief stated on January 18th they began advertising the Reserve Recruitment; pre-applications were accepted until February 1st. Twenty-nine pre-applications were received, invitations were sent out for the testing on February 9th. Eleven individuals responded and RSVP'd. Seven showed up for testing. These seven will continue on in the process. Allan Bolante asked of the seven applicants how many passed the testing. Chief stated he has not received the results from the written testing yet for review. Chief stated they will take on four at this time however if the candidacy pool allows and we have sufficient field training officers we could take up to seven.

Chief Grimes updated the Commissioners regarding new hire Officer Colin O'Marro. Officer O'Marro replaced a vacancy with the department. He was an officer from an adjoining state with current training. However he will need to go to ILEA in order to be accepted on a waiver program. He is currently in an excelled field training program with our instructors that can take a minimum of three weeks. In regards to the waiver program that can take several months, the ILEA board has accepted our submission for him to be reviewed for the waiver. The next meeting is February 18th, upon that Officer O'Marro will then have to go in for an interview with the board and he will have to successfully complete and pass the criminal law exam, traffic law exam and overall LE waiver test.

OLD BUSINESS
COMMISSION

There were no comments.

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NEW BUSINESS **CHIEF OF POLICE**

Chief Grimes informed the commissioners of the recent internship the department is participating in. Chief stated it takes sufficient amount of personnel and man hours to accommodate somebody that is coming in to complete their school requirements. The department is conducting one for a Vincennes University student; he started the program on January 14th and is performing 8 hours a week with a completion date of May 20th.

Chief stated on January the 18th the ERT Division was requested to assist by DEA on a multi-agency coordinated deployment for arrests and search warrant services of high profile narcotics dealers in and around Central Indiana area. One of our TFO's was directly involved in the deployment. Major Watts attended and coordinated with several other team commanders before deployments took place. The deployment was very successful and the team also received a letter of gratitude from the Indianapolis District Office Supervisor Special Agent for the successful operation. Major Watts added there were thirteen locations that were all hit at the same time at 6:01AM. Major stated there were no injuries, minimal damage to entries and the target suspect was home. Allan Bolante asked if the APC was utilized. Major Watts stated it was used.

Chief Grimes stated on February 6th ERT was called upon by the United Drug Task Force in regards to a high-risk, buy-bust that occurred within Hendricks County and a known dealer in the Hendricks County community and resides within our jurisdiction. ERT deployed after a successful deal had taken place. They were able to detain five individuals from two separate vehicles which resulted in two criminal arrests as well as approximately five grams of methamphetamines that was recovered from the case.

Chief discussed the Cumulative Capital Development (CCD) Fund. Chief stated the reason to discuss this is to make everyone aware the CCD is the Town funding for capital development. The department utilizes this fund as an agency to purchase our capital improvements such as motor vehicles for our personnel, specialty vehicles and also mobile data terminals. It is important as an agency to be cognate as to what is made available through the Town's resources. The Town Manager's office has been in communications with the Town Council, this is item on this Thursday's agenda.

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Chief Grimes stated this is on the agenda to receive acceptance from the Council for a process and timeline on reestablishing the CCD fund and the rate. Chief stated this is important because this directly affects the funding mechanism available to the department to utilize continued replacement, growth and development for our capital expenditures. Paul Whalen asked if the rate change has to be done all the time. Chief stated resetting the rate could be done every year, the Fire Territory does this every year, it has been three or four years since it has been reset on the Town side.

Chief Grimes informed the commission of the NHRA Agreement. This agreement was originally set up in 2011 with the Town and NHRA as an annexation agreement. The Brownsburg Police Department was to provide a certain level of functions and duties during the agreement all the way up to the end of 2019. With the conclusion of the agreement discussions need to occur between the Town Manager's office, Town Council as well as NHRA in regards to transitioning some of the responsibilities back over to NHRA. Chief Grimes stated the department is still going to assess each sporting event within our jurisdiction in order to assure substantial personnel are on sight for security.

Chief Grimes discussed substance abuse trends for 2018. Chief Grimes stated in 2018 the Police Commissioners had approved a new policy and approved the purchase of Naloxone, which is Narcan that is carried by our officers, this was in relation to a growing hazard the department was experiencing on a daily basis. This policy and purchase is providing our personnel the ability to respond with counteractive material in order to safeguard our officers as well as potential victims in our community from an overdose. Chief Grimes stated Narcan is to be used by personnel only in a circumstance when it is needed directly to be intervened prior to EMS response. Chief stated in 2018 officers had six deployments of Narcan. Brownsburg Fire Territory utilized their Narcan 30 times within our coverage. Chief Grimes thanked the Commission for approving and instituting the use of Narcan.

Chief Grimes updated the Commission on officer safety trends. Chief stated items such as handguns and firearms are being kept in a manner that is creating issues such as thefts and burglaries. Chief Grimes wanted to encourage the public to secure these items and utilizing safety measures. Chief suggested not leaving them in an unlocked vehicle and if at home keep in a locked safe or devise when unattended. Many of our Officers are coming in contact with

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subjects on traffic stops and finding them in possession of stolen items. Chief stated a recent incident on February 5th Officer Shedrow stopped a motor vehicle after the driver had conducted several traffic violations and attempted to evade Officer Shedrow; during the course of the traffic stop Officer Shedrow recognized the odor of marijuana, which gave him probable cause to search the interior of the vehicle, at which time he located two hand guns, both with 30 round magazines, one of which was confirmed stolen. The two individuals also had in their possession of an altered airsoft rifle in order for it to appear as a real rifle. One subject was reluctant to exit the vehicle. Both subjects went to jail.

NEW BUSINESS
COMMISSION

Ray Kotarski asked Chief Grimes to explain the hiring process that has brought them to tonight's conditional offer to three candidates for fulltime officer position.

Chief Grimes stated the current process began in September of 2018. The department received 351 pre-applications, 70 met pre-disqualifiers, 281 candidates moved on to being sent an invitation to the written and agility testing. 55 candidates attended. Chief Grimes said many agencies see a drop in candidates that actually attend the testing phase. 46 were invited to the staff interview phase. The top 30 candidates were invited to the background phase. After the background phase 25 progressed on to the Executive Interviews. The Commission has been provided three conditional offers. The documentation provided lists the names of the top three candidates. We also have a list of the top ten candidates and this will serve as our eligibility list. Chief Grimes stated what he is asking for tonight is a conditional offer to the top three who will then need to submit to a voice stress test, after successfully passing this test they will then need to pass the physical and psychological testing. After all of the tests have been completed a hire date will then be determined.

Ray Kotarski read the letter submitted by Chief Grimes:

Dear Commissioners,

I ask the members of the Board of Police Commission to extend Eustace Mlagan, Kaleb Goodpaster and Zachary Ward a conditional offer of employment in order to proceed with the

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final phase of recruitment in order to fill the three new Full-time Officer positions of 2019. I am recommending that Eustace Mlagn, Kaleb Goodpaster and Zachary Ward be provided this conditional offer, as they are the top three candidates on the Hiring List from the 2018/2019 Recruitment Process.

Ray Kotarski asked for a motion to approve the request from Chief Grimes. Paul Whalen made a motion to approve the recommendation from Chief Grimes. Terry Smith seconded the motion. Motion carried 5-0. Ray Kotarski asked for the candidates to come forward. Eustace Mlagn introduced himself and stated he has lived in this community his whole life, went to Bethesda Christian Schools and Tri-West Schools, attended ISU and joined the Army National Guard. Eustace has been a military police officer with the Army National Guard for five years and where he is currently a Sergeant. He is attending Ivy Tech and is employed by Inter-Con Security. Kaleb Goodpaster stated he is 24 and has lived in the area since 2017 after graduating college in Missouri. Kaleb's wife is from Brownsburg. Kaleb attends the Church on Main and is really involved in the church; he also works at Inter-Con Security with Eustace. Zachary Ward is from Plainfield and moved to Brownsburg in 2016 after getting out of the Marine Corp. He has been married for eight years, has two daughters and loves the area.

DIVISION REPORTS & MONTHLY STATS

Chief Grimes stated the Use of Force Analysis 2018, Vehicle Pursuit Analysis 2018 and the Annual Report for 2018 have also been included to summarize the department's activities for 2018. All of these reports are generated on an annual basis. Chief Grimes asked if there were any questions for the Majors. Allan Bolante asked Major Fultz if Officer Brinson, who has just been assigned to the Traffic Division, will be going to the Traffic Division from AMA Shift. Major Fultz stated Officer Brinson will stay on AMA Shift since he is assigned to that shift, once we determine we have enough personnel on AMA he will eventually be moved. We have not determined when. Allan Bolante stated that Officer Brinson had 57 traffic stops for January. Major Fultz stated he was just assigned effective January and has been very eager to work with the Traffic Division. Chief also added Officer Brinson will be attending Motorcycle Certification course before utilizing the assigned motorcycle.

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**MISCELLANEOUS
CORRESPONDENCE**

Ray Kotarski read over the donation report and thank you cards.

ATTORNEY

There were no comments.

FLOOR

There were no comments.

ADJOURNMENT

Ray Kotarski requested a motion to adjourn. Allan Bolante made a motion to adjourn. Terry Smith seconded the motion. Meeting adjourned at 6:40PM.

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THESE MINUTES SO APPROVED THIS 12TH DAY OF MARCH 2019.

Ray Kotarski
Ray Kotarski, President

Terry Smith
Terry Smith, Vice President

Absent
Dennis Dawes, Commissioner

Paul Whalen
Paul Whalen, Commissioner

Allan Bolante
Allan Bolante, Commissioner

ATTESTED:

Kellie Cummins
Kellie Cummins, Secretary

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