



BROWNSBURG METROPOLITAN POLICE DEPARTMENT

Joseph A. Grimes
Chief of Police

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BROWNSBURG POLICE COMMISSION MINUTES

These are the Minutes of the regularly scheduled meeting of the Brownsburg Police Commission held at the Brownsburg Town Hall on April 9, 2019 at 6:00PM.

MEMBERS PRESENT: Ray Kotarski, Allan Bolante, Terry Smith, Dennis Dawes and Paul Whalen

ALSO PRESENT: Chief Joseph Grimes, Major Andy Watts, Major Bryan Fultz, Attorney Jayson Marksberry and Secretary Kellie Cummins

The Pledge of Allegiance was recited; followed by a moment of silence.

Roll Call was conducted. All members were present and a quorum was formed.

Ray Kotarski requested approval of the agenda. Allan Bolante made a motion to approve the agenda as posted. Paul Whalen seconded the motion. Motion carried 5-0.

Ray Kotarski requested approval of the minutes from the March 12, 2019 Police Commission meeting. Paul Whalen made a motion to approve the minutes as presented. Terry Smith seconded the motion. Dennis Dawes was not present for the meeting; he abstained. Motion carried 4-0.

Ray Kotarski requested approval of the budgetary report dated April 1, 2019. Paul Whalen made a motion to approve the report as submitted. Terry Smith seconded the motion. Motion carried. 5-0.

Board of Police Commissioners

Terry Smith
Ray Kotarski
Dennis Dawes
Paul Whalen
Allan Bolante

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Attorney
Jayson Marksberry



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OLD BUSINESS **CHIEF OF POLICE**

Chief Grimes updated the Commissioners on the current Reserve Recruitment process. The process has concluded. There are three remaining candidates from the process. Later in the agenda, the Commission is going to be presented with conditional offers. Chief Grimes stated one of the candidates does have law enforcement experience; the other two have no experience and will need to attend the BPD Reserve Academy.

Chief Grimes updated the Commissioners on the Civilian Recruitment process. This position is for an Investigation Assistant. Chief stated the top ten candidates was invited to the oral interview phase; eight attended. They are now in the background phase of the process. Detectives will be submitting their findings to the Chief for further review. The top three candidates will move on from there.

Chief Grimes updated the group regarding the full time Sworn Officer recruitment. The Commission gave conditional offers to three candidates, of which two, Mlagan and Goodpaster have successfully completed and received notice from INPRS that they have been approved for the application. Their start date is April 29th. Candidate Foote's process and application is pending for review from INPRS, we hope to have favorable findings from them yet this week to keep everything on track and have all candidates starting at the same time.

Major Watts stated the Indiana Law Enforcement Academy is scheduled to begin the end of May. Major stated the new officers would be in training with the department for four weeks before attending ILEA in May. Chief stated upon returning, they will complete field-training program. Chief Grimes said he hopes that by year-end they will be on solo patrol.

Chief Grimes updated the group on the Promotion Process. Chief stated one Corporal has submitted for Sergeant and three Officers put in for Corporal. We are only providing promotions for the vacancies and we are not adding additional rank within our department. Chief stated the written essay would be conducted on Wednesday, April 10th followed by oral interviews on April 11th. Executive Staff will review all of the results and form a list and provide the list to the Commissioners at the May 14th PC meeting. These promotions will take place later in July when a current Sergeant steps down from rank.

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OLD BUSINESS **COMMISSION**

Dennis Dawes stated the Parks Department has written a new policy that will be presented to the Town Council. Dennis Dawes stated he wanted to make sure the Parks Department has been in contact with the Chief or Staff regarding the new policy. Chief Grimes stated they have been in discussions and this has been in development for some time; they are aware of the proposed change and see no issues.

NEW BUSINESS **CHIEF OF POLICE**

Chief Grimes said the Police & Fire Summer camp was posted on the website and filled up in record time. There are two sessions this year, session one is June 3-7 and session two is June 10-14. The camp is held at Williams Park unless indicated by Sgt. Fleck of another location. Chief Grimes thanked Brownsburg Citizens and businesses that help fund this yearly event.

Chief Grimes stated the department is in need to add new members to the ERT division since one member had stepped down. Team Commander, Major Watts asked the Chief if a selection process be created. Chief stated on Monday, April 8th interviews, firearms testing and physical agility testing was conducted for several applicants for the position. As a result of the testing, the position is being appointed by the Chief to Officer David Koelling. Allan Bolante asked Chief Grimes if ERT still has a member from the Avon PD on the team. Chief stated there are three from Avon PD and three medical staff members as well. Dennis Dawes asked how many members there were total. Major Watts stated there are 17 including medics.

Chief Grimes said that recently Major Watts, Major Fultz and Captain Klayer met with a group of individuals that are local and were raising awareness in AED funding. Some of the members had personnel experiences involving the life saving device. They have determined a need to raise funds to purchase AED's for law enforcement. They presented one AED to the department last year. Chief stated the group also talked to the Town Council in regards to their goal. Their goal is to be able to provide all officer in the town of Brownsburg with an AED. Chief stated in

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light of hearing their discussion a local business owner, Fred Arkanoff, made it known that he wanted to purchase five AEDs for the department. Chief Grimes the AEDs are expensive and is very grateful for the donation provided by Mr. Arkanoff. These additional AEDs will allow each shift to have two available each day of the week.

Chief Grimes explained upcoming changes of an appointed position within the agency. Chief stated several months ago Corporal Steve Sentany requested to leave his position as Training Coordinator and return to the Enforcement Division. Chief Grimes said in light of the promotion process that is going on now and the feasibility of the structure within our agency, the Chief has chosen to grant Cpl. Sentany's request. By doing so, this creates a vacancy for a Training Coordinator. Chief stated that according to Department policy it gives him the authority to appoint a new Training Coordinator. Chief said while conducting the current promotion process it is not his intentions to increase the number of rank structure within the agency. Chief Grimes said he has to look at the qualities and qualifications personnel have in order to fulfill this position. Chief appointed Corporal Tony West as the new Training Coordinator. Corporal West will be training with Cpl. Sentany for two weeks beginning next Monday. After the training, Cpl. Sentany will then report to the Enforcement Division to go through an abbreviated Field Training program since he has been in the Training Coordinator position for an extended period. Captain Klayer will then assign him a shift.

NEW BUSINESS COMMISSION

Ray Kotarski read a letter of resignation from Officer Corey Hill. Officer Hill will be leaving the Brownsburg Police Department effective July 8, 2019 and taking a position with Brownsburg Community School Corporation as an Officer. Ray Kotarski requested a motion to accept the resignation letter. Paul Whalen made a motion to accept the resignation letter. Terry Smith seconded the motion. Motion carried 5-0.

Ray Kotarski read a letter from Chief Grimes for conditional offer of employment to Cody Mader. Ray Kotarski requested a motion to approve the offer.

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Terry Smith made a motion. Dennis Dawes seconded the motion. Motion carried 5-0. Major Watts stated Cody Mader was unable to attend tonight's meeting and will be meeting with him later.

Ray Kotarski announced the Reserve Officer Candidates that were given Conditional Offers. Ray Kotarski read their conditional offer letter from the Chief. David Foust, Dimitry Kalyuzhny and Thomas Crawford were present for introductions. Ray Kotarski requested a motion to approve the conditional offers. Dennis Dawes made a motion to approve the offers. Allan Bolante seconded the motion. Motion carried 5-0.

Ray Kotarski stated that the recently published Brownsburg Monthly Magazine featured the BPD K9 Officers and the school K9 Officer. Ray Kotarski commented it was a good article and encouraged everyone to go pick up a copy.

DIVISION REPORTS & MONTHLY STATS

Ray Kotarski commented on FORD – Friends of the Reserve Division, the group received four applications for a scholarship FORD offers to seniors pursuing a college career in law enforcement. Major Fultz stated that FORD has various fundraising activities throughout the year and us the funds they receive for several different reasons that pertain to the community. In the past, they have assisted citizens with gas, groceries and even shelter. The group has provided for many that most of us do not know about. FORD is also providing a scholarship for \$500 and the name has not been announced yet. Major Fultz stated he would let the commissioners know who is selected. Chief Grimes stated the Reserve Division and the FORD program are able to provide programs thanks to donations they receive as an organization.

Ray Kotarski asked Major Watts about the increase in the purchasing price of new vehicles. Major Watts stated this something they found out from Ford Motor Company. Major stated the Ford Explorer is the most purchased vehicle in the world. Major stated many times the cost that are budgeted are not the actual cost that are incurred. Major Watts said they are looking at roughly a \$7000 per vehicle increase from what they were paying this time last year. Major stated this is not something they have any control over, but one thing to keep in mind is these

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vehicles are not purchased off a car lot. All of these vehicles are purchased under a State Bid. Ford makes little to no money off the vehicles that are sold to police agencies. These vehicles to the public would be \$20,000-\$30,000 more than what the agency is getting them for. \$7000 is a substantial increase for the department. Major Watts stated the Staff is concerned but want to be sure all of our Officers are is the safest and most reliable piece of equipment. Major Watts was asked where the increase was coming from. Major stated it was across the board, tariffs nationwide, cost of steel, cost of plastics all the way down the line. The cost is affecting consumers and public safety. Major Watts stated the department buys locally from Bill Estes Ford Dealership.

MISCELLANEOUS CORRESPONDENCE

Ray Kotarski read over thank you letters sent to the department.

ATTORNEY

Nothing to report.

FLOOR

Nothing to report.

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THESE MINUTES SO APPROVED THIS 14th DAY OF MAY 2019.


Ray Kotarski, President


Terry Smith, Vice President


Dennis Dawes, Commissioner


Paul Whalen, Commissioner


Allan Bolante, Commissioner

ATTESTED:


Kellie Cummins, Secretary

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