



## BROWNSBURG METROPOLITAN POLICE DEPARTMENT

Joseph A. Grimes  
Chief of Police

Office: (317) 852-1109

Fax: (317) 858-2023

### BROWNSBURG POLICE COMMISSION MINUTES

These are the Minutes of the regularly scheduled meeting of the Brownsburg Police Commission held at the Brownsburg Town Hall June 11, 2019 at 6:05PM.

MEMBERS PRESENT: Ray Kotarski, Allan Bolante, Terry Smith, Dennis Dawes and Paul Whalen

ALSO PRESENT: Chief Joseph Grimes, Major Andy Watts, Captain Jeff Klayer, Attorney Jayson Marksberry and Secretary Kellie Cummins

ABSENT: Major Bryan Fultz

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The Pledge of Allegiance was recited followed by a moment of silence.

Roll Call was conducted. All members were present and a quorum was formed.

Ray Kotarski requested a motion to approve tonight's agenda. Paul Whalen made a motion to approve the agenda as posted. Terry Smith seconded the motion. Motion carried 5-0.

Ray Kotarski requested a motion to approve the minutes from the May 14<sup>th</sup> Police Commission meeting. Terry Smith made a motion to approve the minutes as submitted. Allan Bolante seconded the motion. Motion carried 5-0.

Ray Kotarski requested a motion to approve the budgetary posting journal as presented. Paul Whalen made a motion to approve the report as submitted. Dennis Dawes seconded the motion. Motion carried 5-0.

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Ray Kotarski  
Dennis Dawes  
Paul Whalen  
Allan Bolante

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Attorney  
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### **OLD BUSINESS** **CHIEF OF POLICE**

Chief Grimes informed the commission and public that the BPD Bike Unit are actively conducting patrols on their bicycles throughout the community and special events that are held locally. In addition, the Chief's office has received the resignation of Officer Corey Hill, who was also a bicycle officer. The Chief stated with Officer Hill leaving and going to the Brownsburg School Corporation Police Department the bicycle unit had an opening. Officer Matt Burks has been selected. Officer Burks will be attending training in a few weeks to become certified.

Chief updated the commission on the conditional offer that was made at the last PC meeting. This candidate, James Burris, will replace Officer Corey Hill. James Burris accepted the conditional offer, he has completed the CVSA, physical and psychological testing. These results went in front of the local pension board and has been submitted to INPRS for final review and approval. Chief stated that after they receive approval they would announce a start date for Mr. Burris.

### **OLD BUSINESS** **COMMISSION**

Nothing to report.

### **NEW BUSINESS** **CHIEF OF POLICE**

Chief Grimes stated the 4<sup>th</sup> of July and Lions Club Extravaganza will begin July 2<sup>nd</sup> and run through July 6<sup>th</sup>. The Extravaganza will take place at Arbuckle Acres from 5-11 PM. Fireworks will be at the same location as last year off South Odell near the soccer complex. The parade that will be held on July 4<sup>th</sup> will start at 10:00AM. Chief reminded everyone that based upon the continued construction going on locally the parade will start at Williams Park, North on Locust Lane, east on Tilden, South on Odell Street and ending south of the Brownsburg High School on Sycamore.

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Chief Grimes discussed Use of Force Analyst. Major Watts is the UOF Analyst for the department and was certified several years ago. Major Watts conducts reviews of our agency's policies as well as UOF applications by personnel. Chief stated the department has recently sent Captain Jennifer Barrett and Sgt. Bass to Force Science Training. They both received certification; they are also Internal Affairs Investigators for the department. Chief Grimes explained having this additional certification would be a vital component of their training experience when reviewing various internal affairs investigations. Chief Grimes stated this was a very challenging course. Major Watts added; he explained to Captain Barrett and Sgt. Bass this course is very intense and the speakers they have are the leading experts in the scientific study of application of force. Major Watts said he was very proud of the hard work both detectives did to become certified. Chief Grimes added this is a very specialized field and it is unique for the department to have three certified representatives.

Chief Grimes stated May was a very busy month and is carrying over into June as far as vehicle pursuits. Chief stated that during the month of May the department had three documented police vehicle pursuits and one already for June. Chief said on May 11<sup>th</sup> Officer Steward attempted to stop a vehicle for disregarding an automatic signal, the vehicle disregarded the emergency lights. The vehicle traveled at a higher rate of speed, pulled into a neighborhood, disregarded stop signs and eventually stopped and was taken into custody. Drug paraphernalia was located in the vehicle. Chief stated on May 12<sup>th</sup> PMB Shift responded to a domestic disturbance call. The male had left the scene prior to officer's arrival. A battery had occurred and the individual may be intoxicated. Cpl. Steve Crowe observed the suspect vehicle as he was responding; officers attempted to stop the vehicle, the vehicle continued. After a short pursuit, the vehicle stopped and officers conducted a high-risk stop. The occupant of the vehicle would not respond to officers commands, the subject became unconscious; officers used a window punch and the subject was taken into custody. On May 25<sup>th</sup> Officer Chris Nelson attempted to stop a motorcycle exceeding the posted speed limit on Ronald Reagan Parkway; the vehicle traveled at a high rate of speed. The speed was so significant that Officer Nelson made the proper determination to terminate the pursuit. Officer Nelson trailed in a trailing position quite a distance in the last know direction of travel. Officer Nelson then came across an area where it was apparent the motorcyclist had left the roadway, went off road, and wrecked the vehicle. The individual was transported to the hospital for injuries sustained during the accident. Officer Nelson has filed charges and a warrant has been requested.

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On June 3<sup>rd</sup> Officer Kevin Hyde attempted to stop a motor vehicle for a traffic violation. The subject appeared to be stopping and then chose to flee in the vehicle. A short pursuit ensued; the subject then entered a mobile home park, abandoned the vehicle and fled on foot. Officers gave chase. Chief Grimes stated it was an extensive search with multiple agencies involved. Eventually the subject was located hiding in a mobile home. He was taken into custody without incident, it was also determined he was also wanted out of Marion County for resisting and residential entry. Terry Smith stated all of the pursuits show how well trained the officers are and how they put the training to work and stay safe. Chief Grimes thanked Terry for his comment.

Chief Grimes stated on May 31<sup>st</sup> AMA shift officers responded to a theft in progress. Officer Shedrow was able to locate the vehicle that was involved in the theft on I74. Officer Shedrow safely conducted a traffic stop at which point he identified the occupants to be the subjects in question. During the investigations, they were able to recover over \$1800 worth of stolen items as well as counterfeit currency, drug paraphernalia and suspected methamphetamine all located in the vehicle. All suspects were taken into custody and charged.

Chief discussed the Brownsburg Blotter that is currently on the website but will be affected by the new RMS system that the department will be switching to this week. Chief stated this is something the public is accustomed to; it provides a selected run stream on a delay for the communities review. Chief stated with the cutover to the new RMS system that the entire county is going to as well as Marion County; this option will no longer be a viable source to provide this export to our website. Chief Grimes wanted to prepare the Commissioners in case they receive any phone calls. Chief Grimes stated the agency is looking into the availability of a third party vendor in order to provide some level of service. Chief Grimes stated they would have to be fiscally responsible as well. One of the programs they are looking into is CrimeReports.com. Lt. Depinet will be conducting a meeting and webinar with them to see if this is a viable option. Chief stated at this time the Hendricks County Communication Center does not have a desire to provide a countywide system like this. Dennis Dawes asked if any other towns would be interested in sharing the cost of a program like this. Chief Grimes stated that the product is population based and the cost would be more if there were a larger group that would be intergraded with. By combining towns, it would not drive the cost down for Brownsburg. Chief stated he wanted to see if HCCC would utilize the 911 funds to cover the cost for the entire county. Chief said it does not appear that they want to take this direction.

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Chief Grimes discussed Personnel Restructure. Chief stated there are two new job descriptions for the commission to approve. These are not revisions but are brand new. The restructure of the department; Staff, Executive Staff and Division Heads have come to the Chief with proposals and how to develop efficiency and proficiency within the agency and how to utilize current personnel based upon their skillsets and abilities. Chief stated they are constantly looking and accessing where we could enhance upon personnel and technology. Chief Grimes stated one of the things that triggered this is the verbal retirement announcement of one of our personnel for next year. Staff began to research and review their current staffing, their workloads and have determined that we need to conduct an internal process. This will accomplish several things that we want to as a department. Chief Grimes stated this would also bridge a gap that he has articulated to the Staff about a deficiency on cross training of personnel. Chief Grimes said additional policies and job descriptions are going to be submitted to the commissioners over the next few weeks on revising current positions, removing job descriptions and providing a new structure within the Support Division. Chief stated the Records Division would be moving into an administrative roll. Debbie Umbanhowar is training with Chris Wingler on the Budgeting and Purchasing element with anticipation of Chris's retirement. Once Debbie is well trained, she will then cross-train Amanda Bultman as her back up. Debbie will also be transitioning into the Supervisor of their division. Kim Shupert will be moving under a new job description of Forensic Analyst and Technology Administrator Liaison job description in the near future. Allan Bolante asked if the restructuring of staff only affects the Civilians and not Sworn. Chief Grimes stated there is one uniform staff member of restructuring of the policy that the commission will be approving tonight for Intelligence Analyst and Liaison Officer Detective. The other position is a Civilian position. Paul Whalen commented that he thought it was great to look for opportunities and cost reduction within the agency.

### NEW BUSINESS COMMISSION

Ray Kotarski read a letter from the Chief requesting the removal of Captain Jeff Klayer, Sgt. Matt Wing and Cpl. Jason McCoy from probationary status. Each of the personnel have successfully completed their 365 days of probationary period as of May 15, 2019 since the time of their promotion to their current ranks. Ray Kotarski requested a motion to approve the Chief's request. Allan Bolante made a motion to approve the request as submitted. Paul Whalen seconded the motion. Motion approved 5-0.

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Ray Kotarski requested the approval of job description Forensics Analyst and Technology Administrator Liaison Policy 02.11.05. Chief stated this is a new policy for a new position within our agency to be fulfilled by existing personnel, Kim Shupert. Dennis Dawes made a motion to approve the policy as presented. Paul Whalen seconded the motion. Motion carried 5-0.

Ray Kotarski requested the approval of job description Intelligence Analyst and Liaison Officer Detective Policy 02.15.02 to be fulfilled by Officer Chad Brandon. Allan Bolante made a motion to approve the policy as presented. Terry Smith seconded the motion. Motion carried 5-0.

### **DIVISION REPORTS & MONTHLY STATS**

Allan Bolante wanted to recognize the Investigation Department on the great work they do. Allan Bolante stated he feels they go unnoticed sometimes and wanted to acknowledge their hard work.

### **MISCELLANEOUS CORRESPONDENCE**

Ray Kotarski read over the donation report.

### **ATTORNEY**

Nothing to report.

### **FLOOR**

No comments.

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**ADJOURNMENT**

Ray Kotarski requested a motion to adjourn the meeting. Allan Bolante made a motion to adjourn the meeting. Terry Smith seconded the motion. Meeting adjourned at 6:51PM.

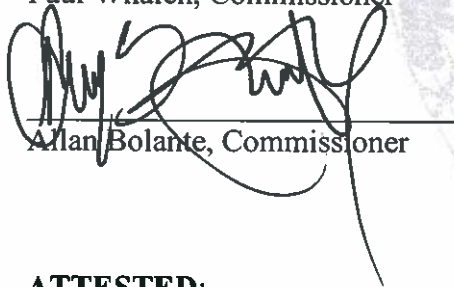
**THESE MINUTES SO APPROVED THIS 9<sup>th</sup> DAY OF JULY, 2019.**

  
Ray Kotarski, President

  
Terry Smith, Vice President

  
Dennis Dawes, Commissioner

  
Paul Whalen, Commissioner

  
Allan Bolante, Commissioner

**ATTESTED:**

  
Kellie Cummins, Secretary

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