



**EXECUTIVE BOARD MEETING**  
Brownsburg Town Hall  
61 North Green Street • Brownsburg, IN 46112  
Town Council Meeting Room

**AGENDA**  
Monday, June 15, 2020  
6:00 P.M.

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You can join the meeting from a PC, MAC, iPad, iPhone, or Android device at the following link:

<https://us02web.zoom.us/j/86809295259?pwd=ak5IZ0twWUErbzRxZ1dXYVMxZy9JQT09>

Meeting Password: 0t75UZ

Or by Telephone: +1 312 626 6799 Webinar ID: 868 0929 5259 Password: 825060

A Zoom user guide can be found on the Town of Brownsburg's website at:

[https://www.brownsburg.org/egov/documents/1587585838\\_54395.pdf](https://www.brownsburg.org/egov/documents/1587585838_54395.pdf)

Any written comments received prior to 4:00 p.m. on Monday, June 15, 2020 will be read during Citizens Comments.

Comments can be emailed to [Admin@BrownsburgFire.org](mailto:Admin@BrownsburgFire.org)

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- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. MOMENT OF SILENCE
- IV. ROLLCALL TO DETERMINE QUORUM BY PRESIDING OFFICER
- V. CITIZENS COMMENTS RELATED TO AGENDA ITEMS
- VI. APPROVAL OF PREVIOUS MINUTES FROM MEETING: Monday, May 18, 2020
- VII. APPROVAL OF EXPENSE REPORT: May 2020 Activity - \$70,547.85
- VIII. EXECUTIVE BOARD ITEMS

Old Business

A. None

New Business

A. None



## IX. FIRE CHIEF ITEMS

### Old Business

- A. Budget 2020 Decreased Income

### New Business

- A. 2021 LIT Split Proposal
- B. Policy 916: Job Description – Administrative Assistant

## X. ATTORNEY ITEMS

- A. Remonstrance Status

## XI. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

## XII. COMMENTS FROM FLOOR

## XIII. DATE, TIME AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETING

Date and Time: Monday, July 20 , 2020  
6:00 p.m.

Location: Town of Brownsburg  
Town Council Room

## XIV. ADJOURNMENT

*Meeting minutes are a summary of actions taken at the Brownsburg Fire Territory meetings.  
Audio is recorded and copies are available upon request to:  
[Admin@BrownsburgFire.org](mailto:Admin@BrownsburgFire.org) or via mail to 470 East Northfield Drive, Brownsburg, IN 46112*

*President Trump has declared a national emergency concerning the Novel Coronavirus Disease (COVID-19) outbreak. Consistent with that, Governor Holcomb has issued an Executive Order regarding certain orders and directives in response to COVID-19. The Brownsburg Fire Territory (BFT) Fire Chief has issued a press release regarding continuing efforts to curtail the spread of COVID-19, including a direction that based on guidance issued by the Centers for Disease Control and the State of Indiana, all BFT facilities will close to the public effective Wednesday, March 18, 2020. The BFT is following the guidelines of the Centers for Disease Control concerning public gatherings.*

*Please note that although public attendance is strongly discouraged until the threat of the Coronavirus subsides, the public is still welcome to attend the meeting at Town Hall (Council Room); however, the number of attendees permitted in the meeting room will be limited in accordance with the recommendations that have been made for social distancing in addition to any other restrictions that may be determined reasonably necessary during this time. To assist the public and members of the press during this emergency declaration, comments or questions regarding BFT matters can always continue to be directed to Fire Chief Larry Alcorn at [lalcorn@brownsburgfire.org](mailto:lalcorn@brownsburgfire.org) or 317-852-1190 ext. 3001.*

*The BFT acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e., sign interpretive services, alternative audio/video devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the BFT requests that individuals make requests for these services two business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact us at [Admin@BrownsburgFire.org](mailto:Admin@BrownsburgFire.org).*