

# BROWNSBURG TOWN COUNCIL MEETING MINUTES

## REGULAR MEETING

Thursday, January 23, 2020, 7:00 p.m.

Brownsburg Town Council Meetings are live-streamed and archived

01. **CALL TO ORDER** - Town Council President Travis Tschaenn called the meeting of the Brownsburg Town Council to order at 7:00 p.m. on January 23, 2020 in the Brownsburg Town Hall, 61 N. Green Street.
02. **INVOCATION/PLEDGE** – Council Member Dennis Dawes gave the invocation followed by the Pledge of Allegiance.
03. **ROLL CALL** – Members of the council present were Travis Tschaenn, Dennis Dawes, Brian Jessen, Jeff Gracey and Matt Simpson. Also present were Jeff Eder, Town Manager; Alan Geans, Assistant Town Manager; Ethan Pierce, Assistant to the Town Manager; and Tricia Leminger, Town Attorney. Not present was Ann Hathaway, Clerk-Treasurer.
04. **CITIZENS COMMENTS RELATING TO JANUARY 23, 2020 AGENDA**
  - Cindy Hohman – 15 Tyler Ct.
  - Troy Austin – 705 Cabot Circle

Travis Tschaenn stated that Clerk-Treasurer Ann Hathaway is dealing with a serious medical issue of a family member and is unable to attend this evening as well as why she missed the last meeting.
05. **CONSENT ITEMS**
  - 05.01. Minutes of January 2, 2020 Special Meeting
  - 05.02. Minutes of January 9, 2020 Regular Meeting

Matt Simpson made a motion to approve the minutes and was seconded by Brian Jessen. Passed 5-0

  - 05.03. Civil Town and Fire Territory Claim Dockets for December 19, 2019 through January 9, 2020 in the amounts of \$3,488,750.42.
  - 05.04. Civil Town and Fire Territory Claim Dockets for January 9, 2020 through January 23, 2020 in the amounts of \$2,848,943.04.

After discussion, Brian Jessen made a motion to approve Items 05.03 and 05.04. Dennis Dawes seconded the motion. Passed 4-1 Travis Tschaenn, Dennis Dawes, Brian Jessen and Matt Simpson voted in favor. Jeff Gracey voted against.
06. **BID OPENING AND/OR AWARD** - None
07. **REPORTS FROM COMMISSIONS AND BOARDS**

**07.01. Police Department Report** – Chief Joe Grimes stated that they have finished the final phase of the interview process for the 2020 recruitment year. A list was established of 10 potential candidates for a recruitment eligibility list. This list will be used to fill three new positions that are budgeted for 2020 and to fill any vacancies that open. There currently is one open position to be filled.

Chief Grimes stated that the Police Commission awarded Officer Mark Christian the Distinguished Service Award. Chief Grimes also gave a Citizen’s Accommodation to retired Master Patrol Officer (Carmel Police Department) Robert White. Officer Christian and Mr. White were able to stop a young man from harming himself at the 56<sup>th</sup> Street overpass.

**07.02. Fire Territory Report** – Chief Larry Alcorn, in response to a citizen’s comment, gave a brief report on the 911 Memorial. He noted that the entire Purchase Order amount of \$150,000 was not spent. The final cost was approximately \$136,000. Fund raising is still on going. They are very close to covering all of the expenses with donations.

**08. TOWN ADMINISTRATIVE ITEMS**

**08.01. Communications and Special Events Department** – Annisa Rainey, Communications and Special Events Manager highlighted that Town Manager Jeff Eder will be presenting the State of the Town address at the Brownsburg Chamber of Commerce luncheon on Wednesday, February 19<sup>th</sup>. The luncheon is open to the public.

**09. PREVIOUSLY CONSIDERED ITEMS**

**09.01. Resolution #2019-26** – A Resolution of the Town Council of the Town of Brownsburg, Hendricks County, Indiana setting forth final action in determining that the qualifications for an economic revitalization area have been met and confirming Resolution #2019-26 regarding an application for Tax Abatement on real property located at 4695 E. Northfield Drive & 4745 E. Northfield Drive, Brownsburg, Indiana (Knez Properties, LLC.) – Public Hearing.

Travis Tschaenn opened the Public Hearing.

- Frank Knez – K1ds Count, 1315 E. Main St. – Mr. Knez noted this project covers two lots. The small lot on the northwest corner will house the administrative offices. The lot on the south side of the Main St. will feature a 12,000 square foot building and will house 20+ treatment rooms, have vocational space, orientation space, an outpatient therapy gym and will house a new mental health program.

The public hearing was closed.

Brian Jessen made a motion to approve Resolution #2019-26 and was seconded by Jeff Gracey. Passed 5-0

**09.02. Ordinance #2020-01** - An Ordinance to amend the Official Zoning Map of the Town of Brownsburg, for approximately 1.69 acres of real estate, located at 4870 N CR 900 E. Badger Daylighting is making the request to rezone from Planned Development (PD) to Low Intensity Industrial (I1). – Proposed 2<sup>nd</sup> reading. Todd Barker, Director of Development Services, noted that the Plan Commission has given a favorable recommendation on this request. Mr. Barker responded to questions from the council.

Matt Simpson made a motion to approve on 2<sup>nd</sup> and 3<sup>rd</sup> readings and final adoption. The motion was seconded by Dennis Dawes. Passed 5-0

**10. NEW FOR CONSIDERATION**

**10.01.** Resolution #2020-01 – A Resolution Authorizing 2019 Encumbered Appropriations to be carried into Budget Year 2020 – Jeff Eder explained that these are funds that were budgeted in 2019 but the projects will not be completed until 2020.

Dennis Dawes moved for approval and was seconded by Brian Jessen. Passed 5-0

**10.02.** Resolution #2020-02 – A Resolution for Year-End Transfer of Appropriations within 2019 Budgets. Mr. Eder explained this is to move funds from one general ledger line where the funds were not fully used to a general ledger line that was over budget. He noted that the transfers must remain within the same funds.

Dennis Dawes made a motion to approve and was seconded by Matt Simpson. Passed 5-0

**11. TOWN MANAGER ITEMS** - Jeff invited the council to join him at the State of the Town address at the Brownsburg Chamber luncheon on February 19<sup>th</sup>. Mr. Gracey asked that Mr. Eder follow up with IT about having former council members removed from Laserfiche packet access.

**12. CLERK-TREASURER ITEMS** - None

**13. TOWN COUNCIL ITEMS** – Travis Tschaenn asked Jeff Eder for a water rate update. Mr. Eder responded that it had been decided to wait for the 2019 year end numbers before sending the information to Baker Tilly. Mr. Tschaenn also requested that a Deputy Clerk Treasurer be in attendance at Town Council meetings if the Clerk Treasurer is unable.

Jeff Gracey stated that he would like to get answers on individual line items that are being expensed to the enterprise funds prior to any tax increase.

**14. TOWN ATTORNEY ITEMS** - None

**15. CITIZENS COMMENTS**

- Dave Weyant – 7721 Shagbark Court
- Bill Sibbing – 1001 Woodridge
- Joyce Kolb – 9 Trotters Run
- Troy Austin – 705 Cabot Circle
- Cindy Hohman – 15 Tyler Ct.

**16. ADJOURNMENT** – A motion to adjourn was made by Brian Jessen at 8:06 p.m.

These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing at <http://brownsburgin.swagit.com/play/01232020-1300> for as long as this media is supported.

Brownsburg Town Council

By: 

Travis Tschaenn, President

ATTEST:

By: 

Ann Hathaway, Clerk-Treasurer