

BROWNSBURG TOWN COUNCIL MEETING MINUTES

REGULAR MEETING

Thursday, April 9, 2020, 7:00 p.m.

Brownsburg Town Council Meetings are live-streamed and archived

01. **CALL TO ORDER** - Town Council President Travis Tschaenn called the meeting of the Brownsburg Town Council to order at 7:00 p.m. on April 9, 2020 in the Brownsburg Town Hall, 61 N. Green Street.
02. **INVOCATION/PLEDGE** – Dennis Dawes led the invocation followed by the Pledge of Allegiance.
03. **ROLL CALL** – Members of the council present were Travis Tschaenn, Dennis Dawes, Jeff Gracey, Matt Simpson and Brian Jessen (remotely). Also present were Ann Hathaway, Clerk-Treasurer; Jeff Eder, Town Manager; and Tricia Leminger, Town Attorney (remotely).
04. **CITIZENS COMMENTS RELATING TO April 9, 2020 AGENDA** – Suspended *
05. **CONSENT ITEMS**
 - 05.01. Minutes of March 26, 2020 Regular Meeting
Jeff Gracey made a motion to approve the minutes, it was seconded by Matt Simpson. Passed 5-0.
 - 05.02. Civil Town and Fire Territory Claim Dockets for March 27, 2020 through April 9, 2020 in the amount of \$1,803,196.05.
Dennis Dawes made a motion to approve and was seconded by Jeff Gracey. Passed 5-0.
06. **BID OPENING AND/OR AWARD** - None
07. **REPORTS FROM COMMISSIONS BOARDS AND DEPARTMENTS** – As submitted in packet. There were no presentations.
 - 07.01 Police Department Report – Chief Grimes was available for questions. Travis Tschaenn asked about the number of calls for service since the stay at home order. Chief reported that there has been a slight increase in domestic violence calls. He noted that the majority of child abuse cases are normally reported by the schools. Since the schools are closed, he asked that the public stay watchful and to report any potential abuse.
Jeff Gracey asked about the protocol on traffic stops. Chief Grimes noted that all patrol officers have been given personal protective equipment. It is left to the officer’s good judgement when it needs to be worn. Measures have been put in place and some techniques have been adjusted to mitigate exposure.
 - 07.02 Chamber of Commerce Report – The Chamber will host a “Virtual Luncheon” on Wednesday, April 15th.
 - 07.03 Water Department Report – Report in packet.

08. TOWN ADMINISTRATIVE ITEMS

08.01 Resolution #2020-07, a resolution of the Town Council of the Town of Brownsburg, Hendricks County, Indiana addressing certain additional process and procedure matters during the public health emergency relating to Covid-19 – Jeff Eder stated that the original stay at home order was at his direction. This resolution is to ratify the order to extend the stay at home order to coincide with the Governor’s stay at home order and with the Council’s blessing.

Matt Simpson made a motion to approve and was seconded by Dennis Dawes. Passed 5-0.

08.02 Acknowledgment of receipt of TIF Report as submitted in packet – All council members acknowledged that they received the TIF report.

09. PREVIOUSLY CONSIDERED ITEMS - None

10. NEW FOR CONSIDERATION

10.01 Resolution #2020-08, a resolution authorizing the exercise of eminent domain to facilitate a water intertie project – Jeff Eder stated that the intertie project has been in progress for quite some time. This Intertie is needed for proposed growth.

A motion to continue to the meeting on April 23rd was made by Jeff Gracey with the condition that the public can participate. The motion was seconded by Matt Simpson. Motion Fails 0-5.

Jeff Gracey made a motion to continue resolution 2020-08 to the April 23rd meeting and was seconded by Dennis Dawes. Passed 5-0.

11. TOWN MANAGER ITEMS

11.01 The Planning Commission and Board of Zoning Appeals meetings by Videoconference – Jeff Eder stated that both the APC and BZA meetings next week will be held on Zoom.

Mr. Eder added that the annual hydrant flushing will begin on Easter Sunday. Flushing will occur nightly from 9:00 PM to 5:00 AM. These hours are the slowest water usage hours. The public may see a slight discoloration of their water for a short time due to the hydrant flushing, prior to seeing the water quality improve.

Jeff added that the Water Department has done an excellent job. Recently a well motor went bad. The motor was pulled out and replaced and the well was up and running in under 24 hours. The system operated flawlessly and the public never saw an interruption in service.

12. CLERK-TREASURER ITEMS - None

13. TOWN COUNCIL ITEMS –

The council commended the Town staff, first responders and the Public Works department for their hard work during these trying times.

Jeff Gracey stated that he had made a request to Baker Tilly and was upset that the response he received from Baker Tilly was that all requests should be funneled through the Town Manager’s office. Mr. Gracey was very upset and felt that as a council member he should not be required by a 3rd party vendor to send his request through a staff member.

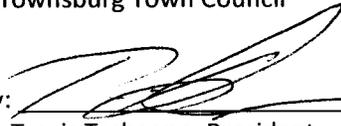
14. TOWN ATTORNEY ITEMS - None

15. **CITIZENS COMMENTS – Suspended***

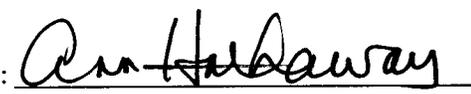
16. **ADJOURNMENT – A motion to adjourn was made by Matt Simpson at 7:33 p.m.**

These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing at <http://brownsburgin.swagit.com/play/04092020-929> for as long as this media is supported.

Brownsburg Town Council

By: 
Travis Tschaenn, President

ATTEST:

By: 
Ann Hathaway, Clerk-Treasurer

* President Trump has declared a national emergency concerning the Novel Coronavirus Disease (COVID-19) outbreak. Consistent with that, Governor Holcomb has issued an Executive Order regarding certain orders and directives in response to COVID-19. The Brownsburg Town Manager has issued a press release regarding the Town’s continuing efforts to curtail the spread of COVID-19, including a direction that based on guidance issued by the Centers for Disease Control and the State of Indiana, Brownsburg Parks administrative office, and field officers will close to the public effective Wednesday, March 18 to Monday, April 13, 2020. The Town of Brownsburg is following the guidelines of the Centers for Disease Control concerning public gatherings.

Governor Holcomb’s Executive Order 20-09 suspends the requirement of governing bodies of public agencies to explicitly adopt a policy for electronic participation and suspend the requirement to have any members be physically present for meetings deemed to be essential. (See Ind. Code § 5-14-1.5-3.6(c), (f), (g) & (11)). All other provisions of Ind. Code § 5-14-1.5 et seq. remain in effect. Therefore, for the duration of this public health emergency, all governing bodies may meet by videoconference or by telephone conferencing so long as a quorum of members participate and any meeting is made available to members of the public and media. Any political subdivision or entity subject to the provisions of Ind. Code § 5-14-1.5-3.5 may comply with the provisions of section 3.6 as modified by Executive Order 20-04 and as amended in Executive Order 20-09 in conducting public meeting for the duration of this public health emergency. At the date and time of the scheduled public meeting, any member of the public may also view this meeting livestream. In addition, a recording of the livestream meeting will be available on the Town’s website until at least the meeting minutes for that meeting are adopted. Please note that although public attendance is strongly discouraged until the threat of the Coronavirus subsides, the public is still welcome to attend the meeting at Town Hall; provided however the number of attendees permitted in the meeting room will be limited in accordance with the recommendations that have been made for social distancing in addition to any other restrictions that may be determined reasonably necessary during this time. To assist the public and members of the press during this emergency declaration, comments or questions regarding Town matters can always continue to be directed to the Town Manager at jeder@brownsburg.org or 317-852-1120.