

BROWNSBURG TOWN COUNCIL MEETING MINUTES

REGULAR MEETING

Thursday, July 9, 2020, 7:00 p.m.

Brownsburg Town Council Meetings are live-streamed and archived

- 01. CALL TO ORDER BY PRESIDING OFFICER** – Town Council President Travis Tschaenn called the meeting of the Brownsburg Town Council to order at 7:00 p.m. on July 9, 2020 in the Brownsburg Town Hall, 61 N. Green Street.
- 02. INVOCATION/PLEDGE OF ALLEGIANCE**
- 03. ROLL CALL** – Members of the Council present were Travis Tschaenn, Dennis Dawes, Matt Simpson and Jeff Gracey. Also present were Ann Hathaway, Clerk Treasurer; Jeff Eder, Town Manager; Al Geans, Assistant Town Manager; and Tricia Leminger, Town Attorney.
- 04. CITIZENS COMMENTS RELATING TO JULY 9, 2020 AGENDA** - None
- 05. CONSENT ITEMS**
 - 05.01.** Minutes of June 25, 2020 Meeting – A motion to approve was made by Matt Simpson and was seconded by Jeff Gracey. Passed 4-0
 - 05.02.** Civil Town and Fire Territory Claim Dockets - June 26, 2020 through July 9, 2020 in the amount of \$2,209,556.50 were considered. Jeff Gracey made a motion to approve and was seconded by Matt Simpson. Passed 4-0
- 06. BID OPENING AND/OR AWARD** - None
- 07. REPORTS FROM COMMISSIONS AND BOARDS**
 - 07.01.** Park Board Report – Travis Tranbarger, Director of Parks, highlighted a few of the items in the Park Board Report. At the last Park Board meeting the updated concept design report for Virgil Park was presented. The Urban Forestry Plan was discussed. All Park facilities are now reopened. Matt Simpson asked about the delay in opening the Splash Pad. Travis stated that there were some repairs that needed to be done prior to opening up. Most of this was done during the shutdown. Also, Aquatic Centers could not open up until phase 4 for the Governor’s reopening plan. Jeff Gracey asked about B.A.S.E. participation. Travis stated that Summer B.A.S.E. is at about 50% capacity; but they expect higher registration as school gets ready to start. Fall registration has just opened up. They will be closely aligning their Covid-19 requirements with the School’s requirements and CDC recommendations.
 - 07.02.** Advisory Plan Commission Report – David Wilson, Senior Planner, discussed the APC report, specifically, an update on Kroger. They are just waiting on Kroger to formalize their storm water plan.
 - 07.03.** Advisory Board of Zoning Appeals Report – David Wilson, Senior Planner, was available to answer any questions the council had.
- 08. TOWN ADMINISTRATIVE ITEMS**
 - 08.01.** Wastewater Department Report – Kathy Dillon, Superintendent, presented her report. The department hosted a storm water education booth at the farmers market. Storm water cleanups have been cancelled for the year, however, supplies are still available if any organizations or families who would like to do neighborhood cleanups. The One Stop Drop Off has been postponed. Supplies are being provided to volunteer groups to mark storm drains.

09. PREVIOUSLY CONSIDERED ITEMS - None

10. NEW FOR CONSIDERATION

10.01. A List of School Crossing Guards for the 2020-2021 School Year was considered. Jeff Eder stated this in an annual exercise that we have to do. Chief Grimes performed the background checks and recommends approval. Jeff Gracey made a motion to approve and was seconded by Dennis Dawes. Passed 4-0

10.02. Ordinance #2020-16 - An Ordinance to amend The Official Zoning Map | 5101 N. Co. Rd. 500 East (Polley) Rezone to RE: A request for a zoning map amendment, to amend the zoning on approximately 2.48 acres of real estate, located at 5101 N Co. Rd. 500 E, from General Agriculture (AG) District to Residential Estate (RE) District, for the purpose of subdividing an approximately 20 acre parcel into two residential lots. - Proposed 1st Reading – David Wilson was present to discuss and answer any questions.

Matt Simpson made a motion to approve on 1st reading and was seconded by Dennis Dawes. Passed 4-0

10.03. Motion to Extend Waiver of Utility Billing Late Fees through July 31, 2020 per Ordinance 2020-14 - An Ordinance of the Town Council of the Town of Brownsburg, Hendricks County, Indiana Authorizing a Council Directive for the Waiver of Certain Late Fees for Specific Time Periods – Ann Hathaway, Clerk Treasurer, explained the requirements of the waiver.

Dennis Dawes made a motion to approve and was seconded by Jeff Gracey. Passed 4-0

11. TOWN MANAGER ITEMS – Jeff Eder discussed the Covid-19 issue. Town Hall is open by appointment and staff are required to wear masks in Town Hall. Mosquito fogging dates are up on the website. Also discussed was rebuilding of the Town’s website, which will be kicked off in the next few weeks. NHRA is returning this weekend. They have added two new events this year.

12. CLERK-TREASURER ITEMS – The utility drive up window is open and the drop box is available 24/7. Also, Solicitor’s permits are not being issued at this time. This has been put on hold until stage 5 of the Governor’s reopening plan. There has been some unpermitted activity in the area which is a code violation.

13. TOWN COUNCIL ITEMS

13.01 Thoroughfare Plan Discussion (Jeff Eder/Tricia Leminger). Jeff Eder discussed the Thoroughfare Plan and the Update Plan. A steering committee is working on this project.

Tricia Leminger explained the process from a legal standpoint. She explained that a recommendation should be made to Plan Commission for a public hearing. She also explained the process that needs to be followed. If there are multiple recommendations and they are not done at the same time, a public hearing must be held for each item. Discussion ensued.

Matt Simpson discussed the website issues.

Denny Dawes commented regarding the Hendricks County Solid Waste District move to Danville.

14. TOWN ATTORNEY ITEMS - None

15. CITIZENS COMMENTS –

David Weyant – 7721 Shagbark Court

16. ADJOURNMENT – A motion to adjourn was made by Jeff Gracey at 7:51 p.m.

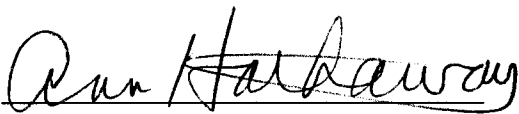
These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing at <http://brownsburgin.swagit.com/play/07102020-502> for as long as this media is supported.

Brownsburg Town Council

By:  _____

Travis Tschaenn, President

ATTEST:

By:  _____

Ann Hathaway, Clerk-Treasurer