

# BROWNSBURG TOWN COUNCIL MEETING MINUTES

## REGULAR MEETING

Thursday, August 13, 2020, 7:00 p.m.

Brownsburg Town Council Meetings are live-streamed and archived

**01. CALL TO ORDER BY PRESIDING OFFICER** – Town Council President Travis Tschaenn called the meeting of the Brownsburg Town Council to order at 7:00 p.m. on August 13, 2020 in the Brownsburg Town Hall, 61 N. Green Street.

**02. INVOCATION/PLEDGE OF ALLEGIANCE**

**03. ROLL CALL** – Members of the Council present were Travis Tschaenn, Dennis Dawes, Matt Simpson, Brian Jessen and Jeff Gracey. Also present were Ann Hathaway, Clerk Treasurer; Geans, Assistant Town Manager; and Tricia Leminger, Town Attorney. Not present was Jeff Eder, Town Manager.

**04. CITIZENS COMMENTS RELATING TO AUGUST 13, 2020 AGENDA**

Rob Kendall – 534 South Alpha Avenue

David Weyant – 7721 Shagbark Court

Troy Austin – 705 Cabot Circle

**05. CONSENT ITEMS**

**05.01.** Minutes of July 23, 2020 Meeting – Dennis Dawes made a motion to approve and was seconded by Jeff Gracey. Passed 5-0.

**05.02.** Civil Town and Fire Territory Claim Dockets - July 24, 2020 through August 13, 2020 in the amount of \$3,491,587.75. Matt Simpson made a motion to approve and was seconded by Dennis Dawes. Passed 5-0.

**06. BID OPENING AND/OR AWARD** - None

**07. REPORTS FROM COMMISSIONS AND BOARDS**

**07.01.** Park Board Report – Travis Tranbarger, Director of Parks presented project updates. The White Lick Creek Greenway Phase I is progressing nicely. Right-of-way clearing has been completed, along with excavation and grading. The Stephens Park construction started this week. The Cardinal Bark Park Ribbon Cutting will be this Saturday. Brian Jessen asked Travis Tranbarger what direction he was given via Dennis Dawes' motion at the last council meeting. Travis stated that this provided staff with direction to move forward on a design of an indoor/outdoor aquatic center with park administrative space. The cost of the project was not to exceed \$15 million. That motion did not approve any contracts nor have there been any contracts signed. No disbursements have been made. There will be multiple layers of approval required from, both, the Park Board the Council throughout design progression. Brian also asked if he was given permission to spend \$250,000 on a design. Travis stated that the motion only approved staff to put together a plan for a design and funding. Staff will do this using previous planning and analysis findings. Brian then asked Park Board President, Cari Palma, if she was clear on the direction that was given.

Jeff Gracey asked Travis Tranbarger if there was already a design for a stand-alone, indoor/outdoor aquatic center included in the design of the Rec Center. Travis stated that the Rec Center Project was only in pre-design but in that document of the indoor component can be carried over to the new project. Jeff then asked if a not-to-exceed number was given prior to the design of Stephens Park. Travis stated that funding for Stephens Park was included in the park district bond which created a soft do not exceed number because there were other projects to be funded by that bond. Public meetings were held by the Park Board to discuss funding of each of those projects. Jeff asked if the process followed to achieve other projects was the same process used when he was given direction to move forward with planning of the stand-alone indoor/outdoor aquatic center. Travis stated no, but that the pre-design phase was essentially that and helped facilitate the discussion with the Council. Jeff stated that he felt that the discussion of the indoor/outdoor aquatic center should have been a stand-alone item on the agenda for the last meeting.

Matt Simpson commented that he did not like the way this happened. He realizes that the vote has happened. He wants to make sure that public input is given with regards to the design. He states that we should move on and do what is right for the community.

**07.02.** Advisory Plan Commission Report – Todd Barker, Assistant Director of Development Services reported that the Plan Commission is moving forward on a rezone, which will be discussed later in the meeting, and a new dental office was considered at the intersection of Odell and Main Streets. They also considered an amendment to the Wynne Farms Villas project.

**07.03.** Board of Zoning Appeals Report – Todd Barker, Assistant Director of Development Services asked if the Council had any questions regarding the items included in the BZA report, specifically, Stephens Park. Council had no questions.

## **08. TOWN ADMINISTRATIVE ITEMS**

**08.01.** Human Resources Department Report – Human Resources Manager, Nick Van Horn, presented his 3<sup>rd</sup> quarter report. He discussed his plan for future reports. Travis Tschaenn asked what kind of information he would be including in his reports. Nick noted that the reports could include valued KPI (Key Performance Indicators) such as diversity and inclusion, healthcare and talent management. The reports can range from a Town acquisition perspective, the performance of current staff members, along with HR related costs versus the benefits and how these metrics tie to the Town's Strategic Plan.

## **09. PREVIOUSLY CONSIDERED ITEMS**

**09.01.** Ordinance #2020-16 - An Ordinance to amend The Official Zoning Map | 5101 N. Co. Rd. 500 East (Polley) Rezone to RE: A request for a zoning map amendment, to amend the zoning on approximately 2.48 acres of real estate, located at 5101 N Co. Rd. 500 E, from General Agriculture (AG) District to Residential Estate (RE) District, for the purpose of subdividing an approximately 20 acre parcel into two residential lots. – Proposed 3<sup>rd</sup> Reading and Final Adoption - Todd Barker stated that the Plan Commission approved and there have been no changes since 2<sup>nd</sup> reading.

Jeff Gracey made a motion to approve Ordinance #2020-16. Brian Jessen seconded the motion. Passed 5-0.

**09.02.** Ordinance #2020-17 – An Ordinance Annexing Real Estate into the Town of Brownsburg, Hendricks County, Indiana Pursuant to a Petition for Voluntary Annexation, (Phillips Property – Located at the Northeast Corner of the Intersection of CR 625 and US 136) – Proposed 2<sup>nd</sup>

Reading and Public Hearing – President Tschaenn opened the public hearing. There being no comments, the public hearing was closed.

Brian Jessen made a motion to approve Ordinance #2020-17 on the second reading. Matt Simpson seconded the motion. Passed 5-0.

**10. NEW FOR CONSIDERATION**

**10.01.** Resolution #2020-14 A Resolution Adopting the Fiscal Plan for Annexation Ordinance #2020-17 Annexing Certain Real Estate into the Town of Brownsburg, Hendricks County Indiana Pursuant to a Petition for Voluntary Annexation (Phillips Property – Located at the Northeast Corner of the Intersection of CR 625 and US 136 was considered. Al Geans stated that, as a result of the Phillips property petition for voluntary annexation, the Town is required to hold a public hearing at the second reading of the annexation ordinance within 30 days of the petition for voluntary annexation being signed. The associated fiscal plan is also to be considered by the Town Council subsequent to the public hearing. The purpose of the fiscal plan is to document that the Town has the capacity to deliver municipal services to this property. The Council approved the annexation ordinance on first reading at their meeting on Thursday, July 23, 2020 and it is now before the Council for second reading, public hearing, and fiscal plan resolution. The property meets the contiguity requirements and, per the fiscal plan, the Town has the capacity to deliver municipal services. Staff recommends approval. The Town Manager also recommends approval.

Brian Jessen made a motion to approve Resolution #2020-14 and Matt Simpson seconded. Passed 5-0.

**10.02.** Ordinance #2020-18 - An Ordinance to amend The Official Zoning Map | Silverthorne Homes (Phillips Manor) Rezone to R3: A request for a zoning map amendment, to amend the zoning on approximately 41.54 acres of real estate, located at the northeast corner of the intersection of West Main Street (US Hwy. 136) and Co. Rd. 625 East, from General Agriculture (AG) District to High Density Single-family Residential (R3) District, for the purpose of developing a single-family residential subdivision – Proposed 1st Reading. Todd Barker discussed the purpose of the ordinance. The Plan Commission gave a favorable recommendation for this request and recommended approval on first reading.

Brian Jessen motioned to approve Ordinance #2020-18 and Dennis Dawes seconded. Passed 5-0.

**10.03.** Resolution #2020-15 - A Resolution of the Town Council of the Town of Brownsburg, Hendricks County, Indiana Approving Application for Utility Connection Fee Assistance Applicant: Knez Properties, LLC) for the property located at 4695 and 4745 East Northfield Drive. Debbie Cook stated that the Economic Development Commission sent a favorable recommendation to the council. The recommendation is to pay a cap of \$20,000.

Dennis Dawes made a motion to approve Resolution #2020-15 and Jeff Gracey seconded. Passed 5-0.

**11. TOWN MANAGER ITEMS –** Al Geans stated that staff recommends holding the August 17, 2020 Advisory Plan Commission meeting and to continue the public hearing on the rezoning request to August 31, 2020 at 6:00 p.m. Public notices will be posted and notification letters went out today.

**12. CLERK-TREASURER ITEMS**

**12.01 Sewer Credit Update** – Ann Hathaway gave an update on the summer sewer credit issue. She prefers to move toward a summer sewer rate as opposed to a credit. This will be less labor intensive and our software is more accommodating to this process. She is analyzing what our current ordinance allows and updates that our needed in consideration of H.B. 1165. Council would like to see a proposal for both options. This item will be put on the September 10<sup>th</sup> meeting agenda.

**13. TOWN COUNCIL ITEMS**

Brian Jessen commented on the pool situation and working on communication.

Travis Tschaenn thanked the Clerk Treasurer for her work on the sewer credit issue. He also commented on the pool project.

**14. TOWN ATTORNEY ITEMS - None**

**15. CITIZENS COMMENTS**

Troy Austin – 705 Cabot Circle

John Rabold – 18 S. Tacovi Court

David Weyant – 7721 Shagbark Court

Krissy Nelson – 6434 Maple Manor

**16. ADJOURNMENT** – A motion to adjourn was made by Jeff Gracey at 8:06 p.m.

These minutes are a summary of actions taken at the Brownsburg Town Council meetings. The full video archive of the meeting is available for viewing at <http://brownsburgin.swagit.com/play/08142020-597> for as long as this media is supported.

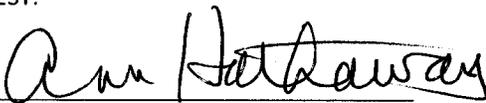
Brownsburg Town Council

By:

  
Travis Tschaenn, President

ATTEST:

By:

  
Ann Hathaway, Clerk-Treasurer